



# SOCIETY OF BEHAVIORAL MEDICINE

## SIG Council Conference Call MINUTES

Wednesday, May 15, 2019

9 a.m. HT/12 p.m. PT/1 p.m. MT/2 p.m. CT/3 p.m. ET

Call in number: <https://bluejeans.com/676025469>

### In Attendance

Brian Gonzalez, PhD – *Chair*

Neha Gothe, PhD – *Aging*

Beth Orsega-Smith, PhD – *Aging*

Madhura Phansikar, MA – *Aging*

Dani Arigo, PhD, LP – *BIT*

Danielle Jake-Schoffman, PhD – *BIT*

Karen Syrjala, PhD – *Cancer*

Alan Delamater, PhD – *CFH*

Amanda Shallcross, ND, MPH – *CIM*

Claire Spears, PhD – *CIM*

Heather McGinty, PhD – *EBBM*

Carrie Patnode, PhD – *EBBM*

Lisa Carter-Harris, PhD, APRN – *HDM*

Shannon Christy, PhD – *HDM*

Kassandra Alcaraz, PhD, MPH – *Health Equity*

Robert Newton, PhD – *Health Equity*

Megan Shen, PhD – *Health Equity*

Kimberly Nelson, PhD, MPH – *HIV & Sexual Health*

Jonathon Rendina, PhD, MPH – *HIV & Sexual Health*

Cerissa Blaney, PhD – *IPC*

Jennifer Funderburk, PhD – *IPC*

Peter Giacobbi, PhD – *MHBC*

Tammy Stump – *MM*

Ryan Kalpinski, PhD – *MVH*

Becca Krukowski, PhD – *OED*

Sara St. George, PhD – *OBBI*

Katherine Ramos, PhD – *Palliative Care*

Jessica Breland, PhD – *PHS*

Lisa Cadmus-Bertram, PhD – *PHS*

Tracy Trevorrow, PhD – *Sleep*

Jennifer Hulett, PhD – *Spirituality*

Ekin Secinti, MS – *Student*

Paul Branscum, PhD, RD – *TTBCI*

Yue Liao, MPH, PhD, CPH – *TTBCI*

Jaelyn Maher, PhD – *TTBCI*

Alicia Dahl, PhD – *Women's Health*

Veronica Njie-Carr, PhD – *Women's Health*

Lindsay Bullock (staff)

Andrew Schmidt (staff)

### Minutes

The April 2019 SIG Council call minutes were approved as written.

### Public-Facing Article Submission Timeline

Dr. Gonzalez reminded the council that public-facing articles submitted by the SIGs in 2018 are continuing to be released at a regular pace of 2-3 per month, and asked whether there was a preference for how additional articles could be solicited and submitted over the next year.

Several chairs suggested that public-facing articles could be submitted twice-yearly, at times when there are few other SIG deadlines. Dr. Arigo also suggested that each submission period feature two deadlines, one for a SIG to indicate their interest in writing an article by proposing a topic and title, and a later deadline for a full draft; this would be similar to the process used during the first submission period for public-facing articles last year.

SBM staff will circulate a call for articles for with a deadline in July, with a second call planned for November or December. In addition, staff will share a complete list of previously-submitted articles (published and unpublished) as a reference for potential authors.

### Upcoming SIG Deadlines

Dr. Gonzalez reminded the council that deadlines for the 2019-2020 SBM year are included on the SIG Activities timeline. Included on the timeline are the renewal application deadlines for the first two groups of SIGs scheduled for renewal; for 2019, those SIGs are Aging, BIT, Cancer, CIM, Health Equity, MHBC, OED, and Pain.

In addition, *Outlook* articles from the CIM, Diabetes, EBBM, Health Equity, IPC, Military and Veterans' Health, Physical Activity are scheduled for the upcoming summer issue and will be due at the end of the month.

### **SIG Leadership Structure Survey**

After the council determined on the previous call that SIGs shouldn't be required to use one particular chair/co-chair structure, several chairs requested an overview of potential leadership structures, with a number of the SIGs reporting their structures and descriptions of each SIG officer position via the survey.

Dr. Gonzalez shared the results of the survey and encouraged the council to review and bring any questions or comments to the next council call.

### **Preconference Course Evaluations**

Dr. Gonzalez shared the results pertaining to preconference courses from this year's Annual Meeting evaluation. SIGs are welcome to use the feedback when planning sessions for next year's meeting.

### **Open Forum**

Dr. Stump inquired whether the procedure for merging SIGs had been approved by the Executive Committee; Dr. Gonzalez notified the council that procedures for SIG renewal, disbandment, and merging were discussed and approved during the Executive Committee's April meeting, and an up-to-date version of the SIG manual with these changes included had been posted to the SIG Chair website.

Dr. Arigo reported that the BIT SIG was approached by an outside organization about partnering with SBM, and asked whether the SIG Council had a policy for signing on to such an initiative. Dr. Gonzalez suggested that the BIT SIG send details of the proposal to himself and SBM staff as the Executive Committee would need to approve any agreements with outside groups.

**Next meeting: Wednesday, June 15 at 19 a.m. HT/12 p.m. PT/1 p.m. MT/2 p.m. CT/3 p.m. ET.**