SIG Council Conference Call  
MINUTES  
Wednesday, January 15, 2020  
9 a.m. HT/12 p.m. PT/1 p.m. MT/2 p.m. CT/3 p.m. ET  
Call in number: https://bluejeans.com/676025469

In Attendance  
Brian Gonzalez, PhD – Chair  
Dani Arigo, PhD, LP – BIT  
Danielle Jake-Schoffman, PhD – BIT  
Julia Rowland, PhD – Cancer  
Karen Syrjala, PhD – Cancer  
Matt Whited, PhD – CVD  
Amanda Shallcross, ND, MPH – CIM  
Carrie Patnode, PhD – EBBM  
Shannon Christy, PhD – Health Decision Making  
Megan Shen, PhD – Health Equity  
Kimberly Nelson, PhD, MPH – HIV & Sexual Health  
Jonathan Rendina, PhD, MPH – HIV & Sexual Health  
Cerissa Blaney, PhD – IPC  
Tammy Stump – MM  
Peter Giacobbi, PhD – MHBC  
Ryan Kalpinski, PhD – MVH  
Sara St. George, PhD – OBBI  
Kathryn Ross, PhD – OED  
Sara Edmond, PhD – Pain  
Katherine Ramos, PhD – Palliative Care  
Dori Rosenberg, PhD, MPH – Physical Activity  
Jessica Brelan, PhD – PHS  
Lisa Cadmus-Bertram, PhD – PHS  
Ekin Secinti – Student  
Yue Liao, MPH, PhD, CPH – TTBCI  
Jaclyn Maher, PhD – TTBCI  
Em Adams, PhD – Violence and Trauma  
Michelle Pebole, MA – Violence and Trauma  
Sheela Raja, PhD – Violence and Trauma  
Alicia Dahl, PhD – Women’s Health  
Veronica Njie-Carr, PhD – Women’s Health  
Lindsay Bullock (staff)  
Andrew Schmidt (staff)

Minutes  
The September 2019 SIG Council call minutes were approved as written.

Upcoming SIG Deadlines  
Dr. Gonzalez provided reminders for a number of imminent SIG deadlines:  
- SIG award requests are due by February 14th.  
- SIG Annual Reports are due from all SIGs by March 2nd.  
- New SIG chairs must be elected at or before SIG business meetings in April; SIGs that require SBM staff assistance to hold elections online before the Annual Meeting must notify SBM staff by February 19th.  
- SIG Renewal Applications (for all SIGs not reviewed in 2019) are due by June 15th.  
  - SIGs that submitted renewal applications last year and are now submitting a merger proposal will need to provide those to SBM staff by February 19th.

Annual Meeting First-Time Attendee Meet and Greet  
Dr. Gonzalez informed the council that an SBM meet and greet event has been scheduled for Wednesday, April 1st from 6:15-7:15 pm. Rather than a reception specifically for new members of SBM, any first-time attendees of the Annual Meeting will be invited to meet SBM leaders and SIG representatives.

As in previous years, a poster will be printed for each SIG featuring the current SIG officers and the SIG’s description/mission statement. SIG chairs are encouraged to review their SIG’s webpage and send any edits to Andrew by Friday, January 31st in order for updates to be incorporated before posters are printed.
Call for Public-Facing Articles
Dr. Gonzalez notified the council that SBM is again seeking public-facing articles from the SIGs, to be published in mid-to-late 2020. Interested SIGs should add their proposed article topic(s) to a shared spreadsheet by next month’s SIG Council call, with drafts expected by April 30th.

Dr. Gonzalez reminded the council that the articles are intended for a general audience and should include “evergreen” content that will be relevant to readers regardless of publication date. SIGs are not required to submit a public-facing article each year, however they can be included on a SIG’s renewal application and can provide a publication opportunity for junior SIG members.

Next meeting: Wednesday, February 19 at 9 a.m. HT/12 p.m. PT/1 p.m. MT/2 p.m. CT/3 p.m. ET.