



SOCIETY OF
BEHAVIORAL
MEDICINE

**Professional Advancement Council Conference Call
MINUTES**

Tuesday, June 27, 2023

10:00 a.m. PT/11:00 a.m. MT/12:00 p.m. CT/1:00 p.m. ET

<https://us06web.zoom.us/j/87269626804>

In Attendance

Sharon Manne, PhD (chair)
Morgan Lee, PhD, MPH
Erika Montanaro, PhD
Valerie Myers, PhD, FSBM
Margaret Schneider, PhD, FSBM
Carina Nigg, MSc (guest)
Andrew Schmidt (staff)

Regrets

Sherri Sheinfeld Gorin, PhD, FSBM

Welcome and Review of May PAC Meeting Minutes

The May 2023 PAC call minutes were approved as written.

Local Meetups Update

Dr. Schneider reported that a small committee consisting of herself, Dr. Myers, and SBM Member Delegate Dr. Brian Gonzalez reviewed a total of 11 local meetup host proposals and had decided to recommend that SBM move forward with four meetups over the next year. The SBM board had previously approved two potential meetups for this year with the possibility of adding two more events upon request by the PAC, and the review committee felt that the top four proposals all featured comprehensive agendas and interested hosts from multiple local institutions.

Motion: Dr. Manne moved to approve the recommendation of Pittsburgh, PA, Arlington, TX, Seattle, WA, and Kansas City, KS as 2023-24 SBM Local Meetup sites. Dr. Lee seconded. The motion carried.

Early-Career Mentoring Program Updates

Ms. Nigg reported that she was continuing to work with the current program participants and mentors to ensure that their group were able to schedule initial meetings for the year.

Mr. Schmidt noted that the proposal had been submitted for a new Early Career Mentoring Program Committee to be nested under PAC similar to those for the Diversity Institute and Leadership Institute, and that the SBM board would vote on the measure during its July meeting.

2024 Annual Meeting Session Planning

Reviving the discussion from the previous PAC meeting, Dr. Manne asked whether the council had thoughts about developing any additional networking sessions for the 2024 Annual Meeting.

Council members expressed an interest in holding a networking event to introduce SBM members to PAC, or to all of SBM's councils and committees, with Dr. Myers noting that several members had questions during the last Annual Meeting about how SBM's organizational structure worked and what each group's acronym meant.

For a potential "Meet the Councils" session, PAC members suggested incorporating aspects of several other SBM networking sessions to ensure that the format is interactive and engaging for conference attendees. Each council could be invited to send a representative who would give a 2-3 minute flash talk at the start of the session, before moving to a speed networking format where the representatives rotate between tables of attendees. Like Meet the Fellows, attendees could be required to RSVP in advance, and the council also considered limiting participation to, or at least prioritizing, SIG officers who may be interested in further leadership opportunities with SBM.

Next steps:

- Dr. Manne will poll the other council chairs regarding an informational session during the 2024 Annual Meeting. If there is interest, Dr. Manne will draft a non-scientific abstract when submissions open in July.

Other Business

The council was once again encouraged to reach out to any colleagues who may be a good fit for the PAC and to contact Dr. Manne and Mr. Schmidt if they have an interest in joining a council call as a guest or in forwarding their CVs for review. The council also agreed to formally consider Ms. Nigg's nomination to become a full member during their next meeting.

Dr. Manne shared that the PAC would be asked to contribute an article to the upcoming fall issue of *Outlook*, with drafts due near the end of August. Dr. Manne asked whether any council members would be interested in writing a piece about the Consultation Program as discussed during the May PAC meeting, or if there were any other timely article topics that the council could focus on for this issue.

Dr. Myers questioned whether it would be possible to conduct a new needs assessment for the Consultation Program, or to obtain the results of any past surveys, before writing a piece about it. Council members also proposed obtaining a list of all members who have used the program in the past in order to collect their feedback and/or contribute testimonials for an article.

Dr. Manne asked the council to continue thinking about potential article topics before the next PAC call.

Next Meeting

Tuesday, July 25; 1 p.m. ET