



SOCIETY OF
BEHAVIORAL
MEDICINE

Professional Advancement Council Conference Call MINUTES

Thursday, November 10, 2022

9:00 a.m. PT/10:00 a.m. MT/11:00 a.m. CT/12:00 p.m. ET

<https://us06web.zoom.us/j/83809865247>

In Attendance

Valerie Myers, PhD (chair)
Morgan Lee, PhD, MPH
Carina Nigg, MSc (guest)
Andrew Schmidt (staff)

Regrets

Erika Montanaro, PhD
Sherri Sheinfeld Gorin, PhD

Welcome and Minutes

The September 2022 PAC call minutes were approved as written.

2023 Annual Meeting Session Planning

Dr. Myers and Dr. Lee discussed initial preparations for the Meet the Fellows networking session, including a timeline for inviting panelists, strategies for identifying potential panelists who are committed to attending the Annual Meeting and for connecting with Fellows who haven't previously participated in the session, and a plan to collaborate with the Scientific Education Committee on recruitment for the poster mentoring program.

2023 Achievement Award Reviews

Dr. Myers reminded the council that nominations for SBM's 2023 Achievement Awards would be closing on November 18, and the PAC will once again be asked to conduct reviews and provide recommendations to the SBM Awards Committee for the Distinguished Student Awards, Outstanding Dissertation Award, and Distinguished Mentor Award.

Dr. Myers provided an overview of the award descriptions, eligibility criteria, and review process, drawing the council's attention to a blank scorecard for examples of the review questions and numerical scale for scores.

Next steps:

- Mr. Schmidt and Dr. Myers will share review assignments with the committee after November 18, with completed scorecards due ahead of the next PAC call on December 8.

Early-Career Mentoring Program Update

Ms. Nigg reported that the Student SIG was planning to open applications for the 2023-24 Early-Career Mentoring Program early next year, and revisions to some of the program guidelines and application materials were currently underway. Once those revisions are complete, Ms. Nigg will share the materials with the PAC and Health Equity SIG for their feedback.

Other Business

Dr. Myers described how several prospective members she had approached to join the PAC indicated they weren't able to take on any new volunteer roles at this time, and encouraged current council members to reach out again to some potential new members (including those who previously said they lacked the bandwidth for new commitments) after the holidays.

Next Meeting

Thursday, December 8; 12 p.m. ET