

SBM Annual Meeting, March 2013, San Francisco. Attended by more than 40 people.

The well-attended breakfast meeting received reports about the last year's work, plans for taking forward the communications work and proposals for future SIG officer elections; a discussion was held about the next year's work and the following decisions were made:

1. Election process:

- a. The term of office will normally be two years
- b. The chair function will be shared by 2 senior and 2 junior chairs, with 1 senior and 1 junior stepping down each year
 - i. It may take a couple of years to achieve the desired rotation pattern
- c. Two months prior to the annual meeting a callout for Chair nominations or self-nominations will be sent to the membership; if more than one person is interested a vote will be taken at the SIG meeting at the following Annual Meeting.
- d. Gina Merchant agreed to be the second junior Chair for 2013-2015.
- e. There was no senior chair coming forward; we will work toward ensuring that we have a new senior chair for next year, allowing one of the current senior chairs to step down to enable the rotation to start.

- 2. Members' survey:** To inform our future activities, we will conduct a survey of membership characteristics, needs and interests; this will include a question about topics members would like debated at next year's Annual Meeting. Travis Lovejoy and Renee Magnan will oversee survey design, conduct, analysis and reporting.

3. Communication plan

- a. We will have a stand-alone website, linked to the SBM website. Could include a blog, discussion forum, news items and be linked to other websites such as GEM and to Facebook, Twitter, list_serv. Robert West agreed to provide support re website creation; needs a good content management system; Gina to lead, supported by Greg Dominick, Renee Magnan and Jen Sanchez.

4. Future possible activities

- a. Experts list, consultation programme, share teaching curricula, brown bag online seminars
- b. Next year's Annual Meeting: include a social event and consider joint symposia/preconference courses/workshops with other SIGS (a preconference workshop with VA SIG under discussion).