ETCD Council Conference Call
MINUTES
Monday, July 10, 2017
8 a.m. PT/9 a.m. MT/10 a.m. CT/11 a.m. ET
Call in number: 1-800-377-8846 Access Code: 38206000#

In Attendance
Amy Huebschmann, MD, MS (chair)
Vicki DiLillo, PhD
Karen Oliver, PhD
Barbara Stetson, PhD
Jamie Bodenlos, PhD
Mary Dean (staff)
Anne Hahn (staff)

Regrets
Valerie Myers, PhD
Lori Pbert, PhD
Georita Marie Frierson, PhD
Nicole Zarrett, PhD

Welcome
Dr. Huebschmann welcomed the council members to the call.

SBM 2018 Annual Meeting Activity Updates
Dr. Huebschmann gave an overview of sessions that the Student SIG is planning. They are as follows:
1. Non-Traditional Careers in Behavioral Medicine – panel discussion
2. Managing Finances in Grad School and Beyond – panel discussion
   a. Council members suggested that this might work better as a webinar (separate from SBM ’18) or as a breakfast roundtable
3. Writing and Workshopping your Elevator Speech
   a. The ETCD council did a similar workshop in the past and can offer materials – Amy will reach out to Dorothy McLeod with the Student SIG to share the past materials, and will also provide the option for either Barbara or Amy to help them to develop and/or present this session further.
4. Demystifying the Academic Hiring Process – panel discussion
   a. Dr. Oliver noted that her early career panel could address the hiring process as a part of the panel discussion.
   b. Dr. Stetson noted it may be too overlapping to have both a session focused on getting a post-doc and a session on getting an early faculty position – both types of sessions are relevant to the more senior grad students.

Dr. Huebschmann gave an update on the Meet the Consultants session format. It will be round tables with consultants who will generally talk about career development. Consultants who have indicated that they are willing to consult on career development topics.

Drs. DiLillo and Bodenlos updated the council on their op ed panel. They are working on incorporating an interactive piece and have gotten an agreement from the Health Policy Committee to co-sponsor the session.

Next Steps: Dr. Stetson will reach out to Dr. Myers to talk about sessions they will be working on and will collaborate with Student SIG as appropriate. Dr. Stetson will encourage the Student SIG to be careful about how many sessions they offer at SBM ’18, as it may constrain attendance at each session if there are multiple sessions, and will also ensure they are addressing the needs of more junior grad students who have questions/concerns more relevant to the earlier stage of a grad student’s career.

Dr. Huebschmann will forward materials for the elevator speech session to the Student SIG.

Dr. Oliver will reach out to Dorothy McLeod, Student SIG chair, to offer co-sponsorship of the early career panel that she is planning, and will make sure the session addresses the hiring process as a part of the session given this is important to the Student SIG.
**SBM Syllabi Program**
Dr. Huebschmann posed the question of how the ETCD Council could help to revive submissions to the program. The Society of Teaching Psychology shares their syllabi and has a pretty active submission site. The council decided that perhaps SBM's site could link to the Society of Teaching Psychology site or sites such as this, and highlight SBM members who have recently had a syllabus accepted to these sites.

**Next steps:** Dr. Huebschmann will look into syllabus sites and communicate with SBM staff to work to set up links on SBM website in a "beta-testing" mode that we can look at as a council and approve before finalizing.

**APA CE Update**
SBM staff will work to get Dr. Huebschmann the APA criteria for materials that are approved for CE credits.

**Other**
Anne Hahn will work with Dr. Huebschmann to set up a Doodle poll to choose a time for the fall call schedule.

**Next Meeting**
Monday, August 14th at 11 a.m. ET