SOCIETY *of* BEHAVIORAL MEDICINE
Better Health Through Behavior Change

ETCD Council Conference Call
MINUTES
Tuesday, October 10, 2017
11 a.m. PT/12 p.m. MT/1 p.m. CT/2 p.m. ET
Call in number: 1-800-377-8846   Access Code: 38206000#

In Attendance	**Regrets**
Amy Huebschmann, MD (chair)	Karen Oliver, PhD
Vicki DiLillo, PhD	Barbara Stetson, PhD
Valerie Myers, PhD	Nicole Zarrett, PhD
Lori Pbert, PhD	Jamie Bodenlos, PhD
Andrea Kozak, PhD	Georita Marie Frierson, PhD
Anne Hahn (staff)	
Mary Dean (staff)	

Welcome
Dr. Huebschmann welcomed the council members to the call.

Collaboration Hub Update
Drs. Huebschmann, Kozak, and Graves have been working on a preliminary version of the SBM Collaboration Hub. The purpose of the hub is to promote collaboration among SIGs and the ETCD Council on all types of activities, Annual Meeting or otherwise. The Council decided that it would be best to have a sheet for the ETCD and a combined one for the SIGs. These two sheets would populate onto a master sheet. This set up would encourage users to be aware of all planned activities. Users would be able to sort the lists by column to get information that is most helpful to them. In particular, ETCD would seek to have a column on whether the proposed session is relevant to general career development, mentorship, or training (rather than specific training within a SIG's discipline), so that we could more easily identify and coordinate these types of sessions.

SBM STP Syllabus Collaboration
Drs. Huebschmann and Janke had a call with representatives from The Society for The Teaching of Psychology (STP) to discuss SBM's use of their syllabi sharing site called Project Syllabus.

The representatives from STP were open to collaborating with SBM on this because they hope that it will gain them some health psychology submissions, an area they are lacking, but were a little concerned that they might become inundated with submissions. Dr. Huebschmann assured them that this would most likely not be a problem, as ETCD will reach out to the authors of syllabi on our archives in small groupings, and we have never been inundated with syllabi submissions for our program – the opposite has been the problem. STP also wanted SBM member submitters to be aware that this is a peer reviewed process, so they should expect to be asked to make changes. We have included this information on our website.

Dr. Pbert commented that submitting syllabi could be framed as a benefit to SBM members, since accepted submitters could list this on their CV as a peer reviewed product, and this could be useful for the Promotions process. The Council agreed that this is a good idea and that there should be a section added to the test website about this collaboration that included wording about benefits of submitting that lists the syllabi are peer reviewed and this is a benefit for one's Promotions portfolio in the Teaching section, as well as this process gives SBM members the opportunity to get expert feedback to strengthen an existing course syllabus.

Next Steps: After collecting feedback from STP on the test website, to pair with our internal feedback, Dr. Huebschmann and Anne Hahn will work to incorporate a section about benefits of submitting to the syllabi sharing test website.

Outlook Article Ideas

Dr. Pbert shared the idea that is would be good to start introducing the idea of the SBM/STP syllabi sharing collaboration by writing an article with a panel of educators discussing challenges of developing course curricula. The council agreed this was a good idea.

Next Steps: Dr. Huebschmann will draft the November Outlook article and provide opportunity for ETCD council members to comment before finalizing the draft.
- ETCD council is helping to provide responses to the questions that Outlook editor Dr. Bill Sieber receives regarding career development. Dr. Huebschmann will send the questions for the Winter Outlook issue once Dr. Sieber shares them with her.

<u>Next Meeting</u>
November 14 at 2 p.m. ET.