



SOCIETY OF
BEHAVIORAL
MEDICINE

**ETCD Council Conference Call
MINUTES**

Tuesday, February 11, 2020

11:30 a.m. PT/12:30 p.m. MT/1:30 p.m. CT/2:30 p.m. ET

Call in number: 1-800-377-8846 Access Code: 33405815#

In Attendance

Amy Huebschmann, MD (chair)
Courtney P. Bonner, PhD
Vicki DiLillo, PhD
Andrea Kozak, PhD
Morgan Lee, PhD, MPH
Lori Pbert, PhD
Andrew Schmidt (staff)

Regrets

Jamie Bodenlos, PhD
Valerie Myers, PhD
Karen Oliver, PhD
Sherri Sheinfeld Gorin, PhD
Barbara Stetson, PhD

Welcome and Minutes

The December 2019 and January 2020 ETCD Council call minutes were approved as written.

Annual Meeting Session Planning

Dr. Huebschmann thanked the council for sending their invitations to serve as poster mentors during the Annual Meeting. Mr. Schmidt added that he was currently matching the confirmed mentors with interested poster presenters and would be reaching back out to both mentors and mentees with their assignments later in the month.

Dr. Huebschmann reported that Dr. Myers, Dr. Lee and herself are in the process of inviting Fellows to host a table during the Meet the Fellows session on one of three topics: Academic career advancement issues for faculty, exploring careers outside of academia, and writing competitive grants. Once the participating Fellows have been confirmed, SBM staff will send an invitation for attendees to sign up and the planning group will work to assign Fellows and attendees to tables based on their interest in one of the three topics.

Dr. Huebschmann also reported that Dr. Sheinfeld Gorin would no longer be able to participate in the midday meeting on career paths in industry and academia that Dr. Oliver had been developing and asked the council for suggestions on potential replacements from a traditional academic background. Dr. Bonner offered to send some names to Dr. Oliver.

Diversity Institute Update

Dr. Bonner reported that the 25 accepted participants have been invited and SBM staff is coordinating their workshop and conference registrations. The institute steering committee had considered increasing the participant number to 30 as a result of the high level of interest from the membership, however the committee agreed that maintaining a relatively-intimate atmosphere would be advantageous for the first year of the institute.

Dr. Bonner added that she has been in contact with the workshop facilitator to build out the workshop agenda and will be scheduling a meeting with the volunteer mentors in the coming days to discuss the format of their small group mentoring that will take place throughout 2020-21.

Next steps:

- Dr. Bonner will be circulating a final proposed agenda for the workshop and drafts of participants' materials to the institute steering committee in the coming days. ETCD members are invited to provide their feedback as well.

Spring ETCD Corner Outlook Article

As the next issue of *Outlook* will be publishing shortly before the Annual Meeting, Dr. Huebschmann proposed an article previewing the sessions developed by the council and Student SIG.

Next steps:

- Dr. Lee will confirm with the Student SIG that the details of all Education, Training & Career Development-focused sessions have been added to the Collaboration Hub, and Dr. Huebschmann will draft an article incorporating those session details.

Consultation Program Update

Dr. Huebschmann noted that the timeline for updating the consultation program website has the industry-focused component and new submission portal being implemented after the Annual Meeting. In the meantime, the council may want to consider reactivating and inviting new SBM members to populate the academic consultation segment after the updated site is launched.

Next steps:

- A discussion of strategies for inviting consultants from academic backgrounds will be added to the March ETCD call agenda.

Next Meeting

March 10th, 2019, 2:30 p.m. EDT