



SOCIETY OF
BEHAVIORAL
MEDICINE

**ETCD Council Conference Call
MINUTES**

Tuesday, January 12, 2021

11:00 a.m. PT/12:00 p.m. MT/1:00 p.m. CT/2:00 p.m. ET

<https://zoom.us/j/99250230491>

In Attendance

Valerie Myers, PhD (chair)
Jamie Bodenlos, PhD
Courtney P. Bonner, PhD
Amy Huebschmann, MD
Andrea Kozak, PhD
Morgan Lee, PhD, MPH
Carina Nigg, MSc (guest)
Andrew Schmidt (staff)

Regrets

Vicki DiLillo, PhD
Sherri Sheinfeld Gorin, PhD

Welcome and Minutes

The December 2020 ETCD Council call minutes were approved as written.

2021 “Poster” Mentoring Program Planning

Dr. Myers directed the council to the list of prospective mentors and invitation emails shared in advance of the call, and encouraged members to begin reaching out to their selected mentors and record results on the shared spreadsheet. In addition, members were asked to consider signing up to invite mentors who were contacted by former council members in previous years, as well as new Fellows who have not yet been invited to serve as poster mentors.

Mr. Schmidt shared an overview of the Research Spotlight presentation format, which has replaced posters for the virtual Annual Meeting. Spotlights are brief recorded presentations that will be available on-demand throughout the meeting. While individual spotlights won't be assigned numbers or scheduled for presentation during a particular timeslot, SBM will be promoting the spotlights as a whole and inviting attendees and presenters to connect during evening sessions each day of the conference. An attempt will be made to schedule mentoring during those sessions, however the virtual format would allow mentors and mentees to meet at any time their schedules permit.

Next steps:

- Council members will be asked to complete their mentor invitations before the next ETCD meeting. After the full group of mentors have been identified, Mr. Schmidt will make

preliminary matches with accepted presenters who indicated an interest in mentoring on their abstracts.

Early-Career Mentoring Program Update

Ms. Nigg reported that 28 applications had been received so far for the inaugural cohort of the Early-Career Mentoring Program, with a final submission deadline later in the week. After applications close, accepted students will be sorted into groups with one of 10 mentors also confirmed in recent weeks. Ms. Nigg added that the Health Equity SIG had been considering its own mentoring resources for early-career members, and has been in talks with the Student SIG to explore incorporating more diversity, equity, and inclusion content into the Early-Career Mentoring Program.

Dr. Bonner offered to share a rubric used by the Diversity Institute steering committee when reviewing the first round of applicants for that program, while Dr. Huebschmann suggested that the SIG could adopt some of the group topics and matching strategies used for Meet the Fellows.

Dr. Myers also recommended that the council and Student SIG begin thinking about how to assess the program refinements and potentially expanding to other early-career audiences in future years.

Next steps:

- The Student SIG will review applications and attempt to match accepted participants into mentorship groups in the coming weeks.

Other Annual Meeting Session Planning

Dr. Bonner provided a status update regarding the Diversity Institute, noting that the majority of accepted applicants from the 2020 program had confirmed their interest in participating again this year, while the remaining slots had been filled by the top candidates from the 2020 waitlist. Dr. Bonner also reported that she was working to re-confirm the small group mentors from the previous year, and would be reaching out for photos and biographical statements from participants and mentors in the coming days.

Dr. Myers informed the council that Dr. Lee, Mr. Schmidt and herself would be meeting separately to discuss recruiting panelists for the Meet the Fellows session, and would provide an update to the council during the February meeting.

Next steps:

- Any other council members with questions or requests for assistance with planning their sessions were encouraged to reach out to Dr. Myers via email.

Other Business

Dr. Myers clarified that SBM is still accepting self-nominations for recommendation to the Center for Scientific Review, however due to even fewer submissions near the end of the year, the council wouldn't be asked to review the next batch of nominations until their next call.

Dr. Myers asked the council to continue thinking of potential new members, and to forward all

suggestions to Mr. Schmidt and herself. Prospective members would be invited to meet with the council to gauge interest and compatibility before formal nominations are submitted to the SBM Executive Committee for approval.

Dr. Kozak reminded the council that the Collaboration Hub is up and running, and asked for council members' input on strategies for making the hub a more relevant or effective resource for session planning. Dr. Myers suggested having council members add their ETCD-sponsored sessions for 2021 to the spreadsheet, after which a reminder could be sent to the SIG Council encouraging them to add their events as well and to make use of the hub while finalizing their session plans.

Next Meeting

February 9, 2021; 2 p.m. ET