

Meeting Attendees (first and last name): Cynthia Castro Sweet, Madalina Sucala, Carly Goldstein, Stephanie Goldstein, Danielle Jake-Schoffman, Jessica Breland, Amy Janke, Sherry Pagoto, Jennifer McClure, Eric Hekler, Brian Keefe, Frederick Kron, Sherri Sheinfeld Gorin, Erin Trimmer-SBM Office

Agenda topics

- Interim leadership changes
- CHC Conference session update (Sherry P.)
 - SBM co-sponsor panel for their conference?
 - Panel with behavior scientists
 - <https://drive.google.com/file/d/0BybHI9E6PN7nWjhMZHJvUWtaX1k/view?usp=sharing>
 - All- reach out to Sherry Pagoto with interest in participating
- Meeting dates/times for DHC Calls in Q4: October 4, and November 1st at 3:00 p.m. ET
- SBM Annual Meeting Submissions
 - Update on pre-conference submission on implementation science and how methods bridge across disciplines (Eric, Emily, Ellen and Kate)
 - Training panel update (Carly, Kate, Danielle, Steph: almost ready to be submitted as a midday meeting! Speakers: J. Graham Thomas (Brown), Donna Spruijt-Metz (USC), Val Myers (Klein Buendel), Nabil Alshurafa (Northwestern) = speakers)
 - Panel or pre-conference workshop?
 - SBIR outreach (Cynthia)
 - Other Updates?
- DHC Mission and Goals review
 - <https://docs.google.com/document/d/1jy5gaX3ygVXDO4ARGT-7wDWzqLuder10I3bXzSrS3I8/edit?usp=sharing>
- Year in Review update (Carly, Lorien, and Jessica)
- EBM (Emily)
- Xcertia update if there is one (Rebecca)
- Alan Alda (passed to Alternative Revenue Committee? Fred to offer assistance to Eric H.)

- https://docs.google.com/document/d/1PxYzn2OIUZ1rE--5VX_fpIJI4fQR-Dju7E_eBHxj8M/edit
- Other topics
 - SBM/AMIA Liaison (Sherri and Amy)
 - Happify as possible sponsor
 - Does anyone have contacts there?
 - <https://www.happifyhealth.com/advisors>

Action Items from August:

- Heather - will reach out to possible trainee member and assess their current interest
- Heather – ask members to come up with and plan other sessions for AM18
- Heather – will pass Alan Alda proposal on to alternative revenue group (Eric, can you please do this if Heather did not get a chance to?)
- Heather – send a note to get volunteers to plan and submit a panel about cross-disciplinary approaches to digital health interventions
- Heather & Anne – invite Sherry Pagoto to September call for update on CHC panel
- Carly, Lorien, Jessica, and Heather – plan and submit Year in Review Panel
- Eric, Emily, Heather, Kate, and Ellen – discuss ideas surrounding pre-conference submission on implementation science and how methods bridge across disciplines, then plan and submit
- Carly and Kate – plan and submit pre-conference session or panel on digital health training in the 21st century
- Cynthia – reach out to Dorothy McLeod of student SIG to discuss co-sponsorship of a session on non-academic career paths
- All – submit new phrases for EBM where appropriate
- All – reach out to Heather and Sherry Pagoto with interest in participating in a panel at the Connected Health Conference

Call Notes

- Sherry P. pulling together 2 sessions for Connected Health Conference
 - Pre-meeting forum
 - Panel during conference
 - Paper to come out of the conference
- Sherry to circulate draft info on sessions; Cynthia will write up for SBM weekly news to announce and encourage attendance (looking for a live tweeter!); will also share with BIT SIG; Sherry open to input to shape the paper as appropriate

- SPLC encouraging a local SBM member to liaison with the organization
- SBM Submissions
 - Ellen, Emily, Charles J (from BIT SIG) and Eric (?) submitted a symposium on implementation science across disciplines
 - Syed Haidar submitting pre-conference workshop on evaluation methods with AMIA partners, supported by SPLC
 - Mid-day meeting on Digital Health Training (Carly, Kate, Danielle, Steph: almost ready to be submitted as a midday meeting! Speakers: J. Graham Thomas (Brown), Donna Spruijt-Metz (USC), Val Myers (Klein Buendel), Nabil Alshurafa (Northwestern) = speakers)
 - Cynthia/Student SIG & DHC co-sponsoring mid-day speed networking for behavior scientists in non-academic settings, lots of involvement from DHC and BIT SIG members
 - Cynthia - scanned SBIR/STTR recipients from 2016/2017 with behavior science topics; special invite extended from 2017 program chair to 100 awardees.
 - Will convene a DHC welcome committee for poster walk
- Tabled discussion of DHC Mission & Goals
- Tabled discussion of Year in Review; Carly is maxed out of submissions, extended an email looking for a volunteer to lead the submission. Deferred to 2018 call for submissions; bring it up at in-person meeting in New Orleans
- Tabled discussion of Xcertia
- Alan Alda - has been handed off to Alternative Revenue Committee, but Fred still interested in helping. Fred will reach out to Eric H. to connect
- SBM/AMIA liaison - new liaison is Syed Haidar, thank you!
- Someone suggested Happify Health as a potential Sponsor; Ellen B. has a connection; SBM office please connect Ellen to the spreadsheet of potential exhibitors/sponsors so she can populate her info.

Discussion

- CHC Conference (Heather)
 - SBM co-sponsor panel for their conference?
 - Panel with behavior scientists
 - All- reach out to Heather and Sherry Pagoto with interest in participating
- DHC Mission and Goals review
 - <https://docs.google.com/document/d/1jy5gaX3yVXDO4ARGT-7wDWzqLuder10I3bXzSrS3I8/edit?usp=sharing>
 - Exhibitor reception?

- Could do if there are sufficient number of exhibitors
 - Year in Review update (Carly, Lorien, Heather, and Kate)
 - Panel
 - Carly, Lorien, Kate, Heather
 - If panel goes well, we will discuss transitioning into a paper
 - Now a panel idea for 2018
 - Carly's conversation with her contact
 - Starts by setting up notifications
 - Organizes into folders
 - Creates slides
 - 15-20 studies
 - No old studies!
 - Abstracts focus on learning objectives
 - How to do as group
 - Monthly check-ins
 - Split up studies and create slides as you go
 - Results focused
- Xcertia update (Rebecca)
 - AHA, AMA, DHX, HIMSS
 - Guidelines for mobile health apps
 - Used to certify other apps
 - Tiered membership fee
 - Smaller group from BIT SIG and DHC soliciting info to help SBM decide whether to be member
 - Impact still unknown
- Training Paper (Carly)
 - Now panel idea for 2018
 - EBM (Emily)
 - All - New entry phrases?
- Alan Alda update (Heather)
 - https://docs.google.com/document/d/1PxYzn2OIUZ1rE--5VX_fplJl4fQR-Dju7E_eBHxj8M/edit
 - Sent proposal to Gary and Rachel
 - Feedback
 - Collab with Eric and Sherry for AM19

- For keynote
 - Subsidize cost
 - Pre-conference panel/workshop
 - Heather - pass to alternative revenue group
 - Other topics
 - SBIR outreach?
 - Email drafted to go out August 8th to grant recipients
 - SBM/AMIA Liaison?
 - SPLC is currently considering candidates, we will get an update soon

Reference notes:

- Pre-Conference ideas for 2018
 - Cynthia recommended a springboard from a previous panel by Andrea P.- engineers and behavior scientist/cross disciplinary, talked about how each discipline approaches digital health behavior interventions; examples of academics who have figured out how to partner with people in tech; also hear from other disciplines to learn about their experience; their sandboxes, how to collaborate and build partnerships; examples/invited talk/skills & terminology needed to find your own cross disciplinary group
 - Early concept idea from Cynthia
 - Eric- ran workshop like this with HCI as a core partner; workshop- how do you find these people/think from design perspective; panel discussion to ask questions; similar structure for engineers; Need

to think through what is unique--- team science play would be nice; reach out to Angela or Bonnie as a way to move forward for concrete training input

- Too late for this idea this year?
- Could this be a panel?
 - Heather knows a computer scientist she might be able to get involved
 - Kate will possibly participate in panel
 - Who will plan?
 - ?
 - Heather- will send note to get volunteers
- Bridge experiences- implementation science -- how methods bridge across disciplines... how do interventions get developed; how do methods overlap
 - Eric's idea
 - Where does design end and implementation begin?
 - Multiple stakeholder engagement
 - Emily- possible panelist
 - Heather or someone from her group - possible panelist
 - One activity can have multiple purposes

- Where this panel differs from other is this is about bridging logic of implementation science and how that impacts
- Service design
- Eric, Emily, Heather, and Ellen will work out ideas surrounding this session
 - Danielle Jake-Schoffman suggests the group might consider inviting Tom Houston or Tim Hogan at UMass Med-- they are both very involved in tech-based imp sci projects and might be interested in serving as panelists
- What does training in the 21st century look like for digital health
 - Panel? Workshop?
 - Carly & others (paper?) + Kate
 - Reassess after meeting
 - Proceed with panel or preconference
 - Kate & Carly will work on pre-conference or panel submission
 - Programs: GW program/health communication/marketing
 - Positions in industry: how do we develop training to place people
- Year in Review?
 - Heather - will follow up with Lorien

- Carly & Jessica- also interested
- Other ideas?
 - SBIR/STTR
 - Co-sponsor breakfast on non-academic paths with Student SIG
 - Dorothy McLeod, Student SIG chair
 - Cynthia will lead
 - The ETCD is working on a similar session with the Student SIG but it is not a Breakfast Roundtable
- Heather - ask members to come up with more ideas

| Tentative Abstract Submission Timeline for 2018 Meeting | | |
|---|--|-------|
| Date | | Notes |
| 7/19/2017 | Abstract submissions open | |
| 9/12/2017 | Abstract submission cutoff | |
| 11/1/2017 | First round abstract notifications sent out | |
| 11/7/2017 | Rapid communications abstract submissions open | |
| 1/5/2017 | Rapid communication abstract submissions close | |

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| 2/8/2018 | Rapids notifications sent out | |
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