

## October 8, 2018, DHC Call Notes

### **Reminder on DHC Goal**

DHC is meant to be visionary in imagining what the digital health field will look like in the next 5 years and practical in preparing SBM and it's membership to be at the forefront of the field.

### **DHC Folder:**

<https://drive.google.com/drive/folders/1ou8EZNvIzA9ubsFGRIBdEErh4tV4YvyF?usp=sharing>

### **2019 Annual Meeting Ideas:**

<https://docs.google.com/spreadsheets/d/1rgCmhJSzCkqI7RQatZ4UcAXJvkiWpjbruRoInvkBs-s/edit#gid=0>

### **2019 Annual Meeting DHC Submissions:**

<https://docs.google.com/spreadsheets/d/1-A1Q8lfRDOLI20aWAdwJGXiiWII9oxowy0qlqPaqjqQ/edit#gid=0>

### **DHC Subcommittee Sign Up Sheet**

[https://docs.google.com/document/d/12qZYCW8spruhrzgCqC\\_Bumvhv4sSCgxXd1Z8KxvCJk/edit](https://docs.google.com/document/d/12qZYCW8spruhrzgCqC_Bumvhv4sSCgxXd1Z8KxvCJk/edit)

**Attendees (type first and last names): Dani Arigo, Heather Cole-Lewis, Camille Nebeker, Cynthia Castro-Sweet, Fred Kron, Rebecca Ellis, Danielle Jake-Schoffman, Megan Oser, Madalina Sucala**

### **Meeting Minutes:**

- A week before the meeting email individual subcommittee leaders to add updates to the agenda and ask if they can't make it to try to get someone from each subcommittee to attend and talk about their updates
- Subcommittee Updates
  - Industry Working Group
    - Prepping for focus groups and larger survey; asked sub-committee members for input (deadline 10/9/18).
    - Draft materials under IRB review (in case we want to publish)
    - Expecting roll-out in November for FGs, Dec for survey
    - Joining forces with Madalina to include digital health questions
    - Placeholder for Industry internships on SBM job board, working on form to post placements (update from SBM office?)

Cynthia giving the update

- Still waiting on approval from IRB
- We want to do a round of refinement - working group asked to give input by EOD Weds Oct 11.
- Once we get IRB approval then we will use RedCap through Sherry's institute to consent/enroll/schedule

- Later in October the enrollment will be launching. **ACTION:** Working groups will be asked to respond and send out to colleagues & networks
- One survey with 2 separate questions to respondents (industry and digital health content).
- **ACTION:** If you haven't heard from Cynthia and you think you are in the Industry Working group, please email Cynthia at [cynthia@omadahealth.com](mailto:cynthia@omadahealth.com)
- Cynthia is using a Google form to keep roster on people in the group
- Strategic Partnerships
  - BIT Sig (Danielle JS)
    - Updates?
      - The mission statement is getting finalized
      - **ACTION:** Member directory to enter if you are interested in being a mentor or mentoring (Danielle will add the link)--> see below! (DJS)
        - [https://docs.google.com/spreadsheets/d/1ez4vHR\\_KD-f2GZe97YN7BUFAjWzmUdV59F4NoeuJ-sk/edit#gid=0](https://docs.google.com/spreadsheets/d/1ez4vHR_KD-f2GZe97YN7BUFAjWzmUdV59F4NoeuJ-sk/edit#gid=0)
      - SIGs submitted two pre-conference sessions for 2019 AM
  - SPLC (Amy/Young Ji Lee)
    - No updates.
    - Young-Ji becoming an SPLC in November possibly
  - ETCD (Valerie)
    - No updates.
  - Ethics Working Group (Camille)
    - Welcome Camille!!
    - EWG Liaison
    - Assistant professor at UC San Diego
    - EWG formed a year ago (1 year and 3 months)
    - EWG submitted a few abstracts for 2019 AM
    - Camille accepted an invitation to serve on the American Association for the Advancement of Science (AAAS)
    - Potentially an organization that could bring SBM to the table to work with APA
    - Some opportunities to connect with other organizations
- WISH Collaboration
  - Update from Rebecca
  - **ACTION:** Rebecca get more information from Lena and update the council next time on the new information.
- Publications and Speaking Engagements
  - Danielle Hartigan added SBM submissions to the ETCD collaboration document.

- DHC submissions are tracked here:  
<https://docs.google.com/spreadsheets/d/1-A1Q8lFRDoli20aWAdwJGXiiWI99oxowy0qlqPaqjqQ/edit#gid=0>
  - There are 6 DHC sponsored submissions (title, author(s) and submission type listed) and 1 supported submission (second tab). Missing a few (Danielle JS year in review, Ellen's JITAI if they can please update). Also missing info about Carly's submission(s).
  - **ACTION:** Group members look over and make sure what is entered in the spreadsheet below is complete. Let Danielle H. know what has been accepted so she can keep track of the information.  
<https://docs.google.com/spreadsheets/d/1-A1Q8lFRDoli20aWAdwJGXiiWI99oxowy0qlqPaqjqQ/edit#gid=0>
  - Danielle couldn't make it today.
- DHC Strategic Outputs
  - Madalina updates
  - Welcome Megan to the subcommittee!
  - Last week we aligned with subcommittee
  - Themes we covered: overall digital health interest, previous experience in Digital health, what are the needs that membership has and how we could support them
    - How do members see the digital health field moving in the next 5 years?
    - Survey members in all career levels and see how the different levels see digital health moving forward
    - Digital health road map-next 5 years
    - We should ask our own members about how they see the next 5 years
    - Identify each stakeholder for the next 5 years
- Digital Health Year in Review
  - Ellen giving updates
  - We have our next monthly meeting on october 19th
  - Finalize details and who will do what at the 2019 AM
  - Still wide open on ideas, can do what supports the goals of the other subcommittees
  - **ACTION:** Ellen and Madalina to connect offline
  - Next call Ellen will share what they discussed on the 19th
  - **ACTION:** Ellen and Heather touch base before the next DHC meeting on what the goals are for the DHC Year in Review for 2019 AM
- Annual SBM meeting support
  - Heather didn't receive an update, but as we get closer to the AM they will get busier.
  - **ACTION:** SBM will send the exhibitor prospectus to the council.
- Operations

- We will be having two midday meetings (Thursday and Friday at 11am)
  - First meeting is logistics
  - Second meeting what we want to accomplish for the next year
- Do we have any requests from the Board?
  - **ACTION:** Please let Heather know if there any subcommittee members that have a need for resources or support that we don't have already.
  - Cynthia-good to think about having access to a survey portal. Having to use member institutional portals. An SBM level portal available? So everyone can use and collaborate on
    - Bluejeans came to SBM because members went to the board with the idea and SBM looked into the options and how it would fit with SBM
    - SBM-we do use survey monkey, but if that doesn't fit our needs what are some suggestions?
    - Survey monkey might not have the same level of security
      - Redcap, survey gizmo, qualtrics
    - Board would want to do an assessment to see how many people would use this survey software
  - Ellen- this would be a great idea. We have an interest in surveying our members for lots of reasons. Difficult to know if the answer represents the broad memberships' ideas/thoughts
    - Some how to get representative data from the members
    - Give your thoughts and opinions for a certain period of time.
    - Like a panel
    - Discount on registration or membership to be involved with surveying to get good data that represents SBM as a whole. Making sure the participants would be diverse to represent all idea from members
    - Ellen- member delegate might know how to represent the members. This might require lots of planning and research
  - **ACTION:** Ellen send an summary of idea to Heather
  - **ACTION:** Heather include in November BoD report council's idea to have a standing SBM panel that is representative of SBM population, potentially managed by Member Delegate
  - **ACTION:** Heather include in the November BoD report the council's request to have a survey software that is HIPPA compliant and more secure than Survey Monkey.
- SBM's Commitment to Diversity- how do we support?
  - "Describe actions during this reporting period that support SBM's commitment to actively engaging individuals and organizations representing diverse backgrounds to support the mission and

vision of our society. Activities could include increasing diversity in council membership or leadership, highlighting council's work to advance health equity, ensuring diverse nominees for council awards, etc."

- SBM's definition of diversity:  
"the collective ways in which people and organizations are different and similar with respect to demographic characteristics, values, beliefs, experiences, backgrounds, and behaviors. The dimensions of diversity include, but are not limited to, race, ethnicity, gender, gender identity, sexual orientation, language, culture, religion, mental and physical ability, class, education, immigration status, and professional discipline."
  - **ACTION:** Angela getting data about diversity of the DHC
  - **ACTION:** Heather will report out the demographics in Nov. BoD report and Nov. DHC meeting
  - Anything DHC could or should be doing to reflect diversity?
    - How do we operationalize diversity at the council and committee level? Are the goals?
    - Heather-we have been doing a lot to be more inclusive such as industry working group (profession diversity)
    - Certain people migrate into types of career paths, so trying to bring more diverse career backgrounds/paths into SBM
    - We support it and this is how we show it
  - **ACTION:** Let Heather know of anything that comes to mind about diversity within DHC that wasn't mentioned already.
- Other topics? Announcements? New considerations? Accomplishments?
  - Fred Kron- 2 grants in progress. Implicit bias. Happy to share more about the grants.
  - **ACTION:** If interested in learning more about Fred's grants or wanting to participate in the grant, contact him [freddykron@att.net](mailto:freddykron@att.net)
  - **ACTION:** The Digital Health Council has been assigned an article in the upcoming winter 2018 issue. Topics for articles are entirely up to the council, but please don't hesitate to let Angela know if you have any questions or if SBM staff can assist in any way. Articles for this issue are requested by 11:59 p.m. ET on Tuesday, November 13.