January 4, 2018

Attendees (first and last name): Danielle Jake-Schoffman, Stephanie Goldstein, Rebecca

Bartlett Ellis, Heather Cole-Lewis, Jennifer McClure, Amy Janke, Cynthia Castro-Sweet,

Madalina Sucala, Mary Dean, Danielle Hartigan, Anne Hahn

Agenda topics

- Announcements/DHC Promote yo'self

  - Check out our DHC article in the Winter Outlook

- Digital Health Year in Review

  - Proposed for 2019 Annual Meeting
  - Start day for the year will begin on the last day of conference
  - **Action Item:** Continue to add entries as needed.
    - [https://docs.google.com/spreadsheets/d/1HlxqK9oe1K0otissF2bloPQeYq LN4Bl0Y4-lZzpEX2Q/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1HlxqK9oe1K0otissF2bloPQeYqLN4Bl0Y4-lZzpEX2Q/edit?usp=sharing)
- Prospectus and One pager-
  - **Action Item:** Continue circulating to your contacts that may be interested in sponsorship/exhibiting. Please Cc Mary Dean, mdean@sbm.org
- Update on bringing WISH/CCC Meeting (Heather)
- EBM entries - any updates? (Emily)

- ○ Entries are here:

    https://docs.google.com/document/d/1gWeXwBGlKBmOU9kh58BiyXQo-c5dhnV29GQatKJtEqI/edit?usp=sharing

  - ○ Link to folder here:

    https://drive.google.com/open?id=0B-ZMYJLQ4WWEfmhYTWZvcElLY0VySl95RGhaVXU3N0ZfZVktUjE5dDhmQUhrd3dRSThVbTQ

- ● Update on SBM Academic/Industry/Digital Health Survey (Madalina)
  - ○ See revised survey here:
    https://drive.google.com/file/d/1VHy4nUiIgQ1RvWCXuaB5vzIyylVonO7H/view?usp=sharing
- ● Update on Policy activity (Heather/Amy)
  - ○ Additional volunteers? Rebecca already signed up
- ● Update Xcertia standards - SBM commentary recommendation (Rebecca)
- ● SIG Liaisons
  - ○ BIT Sig
    - ■ Danielle suggested
  - ○ Others?
- ● PWG on Genomics discussion sessions
  - ○ Those interested contact Anne, ahahn@sbm.org
  - ○ The group is looking for those with experience and those who do not have experience and are uncertain or skeptical about integrating genomics into behavioral medicine

- Announcements/DHC Promote yo'self

  - Check out our DHC article in the [Winter Outlook](#)

    - Thanks to Danielle for circulating. Topic focused on training a new generation of investigators in digital health.Good primer for Annual Meeting sessions.

- Digital Health Year in Review

  - Proposed for 2019 Annual Meeting
  - Start day for the year will begin on the last day of conference
  - **Action Item:** Continue to add entries as needed.
    - [https://docs.google.com/spreadsheets/d/1HlxqK9oe1K0otissF2bloPQeYq LN4Bl0Y4-IZzpEX2Q/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1HlxqK9oe1K0otissF2bloPQeYqLN4Bl0Y4-IZzpEX2Q/edit?usp=sharing)
  - Repository of key discoveries to be highlighted in an Annual Meeting session. Goal of building repository April 2018 - April 2019 with presentation at the 2019 Annual Meeting.
  - **Action Item**: Continue to add entries throughout the year!
  - Recruit entries from the BIT SIG? Or charge with review of entries?
    - Great to include the BIT SIG.
    - Could potentially recruit a student member to guide process and submission
  - Google alert or other automated literature search?
    - Who is on receiving end of alerts? Who is doing the initial scan?
    - **Action Item:** Anne to look into how google alerts can be linked to the listserve.

- ● Create gmail account just to collect these alerts so that we can sift through them at a later date?
  - ○ Publication/presentation of methodology?
    - ■ No true method established yet. Now just collecting from DHC.
  - ○ Do need to add structure, now just crowdsourcing from DHC monthly calls. Perhaps a final/formal review group.
  - ○ **Action Item:** Create a formal team to lead this charge. They can develop a methodology and then reach out to the BIT SIG. Goal to accept methodology during the Annual Meeting: Cynthia, Heather, Lorien, Danielle and Carly will collaborate and/divide labor
- ● [Prospectus](#) and [One pager](#)-
  - ○ **Action Item:** Continue circulating to your contacts that may be interested in sponsorship/exhibiting. Please Cc Mary Dean, mdean@sbm.org
- ● Update on bringing WISH/CCC Meeting (Heather)
  - ○ EC Approved
  - ○ CCC approved funding
  - ○ Heather, Eric, and Syed will be on planning committee
  - ○ Mon (evening)/Tues of Annual Meeting
    - ■ Invite only meeting
  - ○ Focus on technology and disparities
  - ○ Thurs: open meeting to discuss what happened in closed session/discuss paper
- ● EBM entries - any updates? (Emily)
  - ○ Add entries as you are able
  - ○ Entries are here: https://docs.google.com/document/d/1gWeXwBGlKBmOU9kh58BiyXQo-c5dhnV29GQatKJtEqI/edit?usp=sharing

- ○ Link to folder here:

  https://drive.google.com/open?id=0B-ZMYJLQ4WWEfmhYTWZvcElLY0VySl95R

  GhaVXU3N0ZfZVktUjE5dDhmQUhrd3dRSThVbTQ

- Update on SBM Academic/Industry/Digital Health Survey (Madalina)
  - ○ Revision here (seeking feedback):

    https://drive.google.com/file/d/1VHy4nUiIgQ1RvWCXuaB5vzlyyIVonO7H/view?usp=sharing
  - ○ 1st survey was to establish member needs with academic/industry partnership.
  - ○ Added items at the end related to member satisfaction with DHC.
  - ○ **Action Item:** Please review offline and make comments/revisions in Google doc.
  - ○ Final review on February call. Goal of sending before Annual Meeting so results can be reviewed at the Annual Meeting.

- Update on Policy activity (Heather/Amy)
  - ○ Additional volunteers? Rebecca already signed up
  - ○ Brainstorming regarding policy piece with AMIA, Ethics Working Group, & Sherry Pagoto that is digital health-based
    - ■ Focus on disparities
  - ○ **Action Item:** identify other interested individuals, have a call to discuss next steps
  - ○ **Action Item:** Indicate interest in involvement/send ideas for topics to Heather, Amy, Anne, Mary
  - ○ Possible ideas
    - ■ Topics from WISH collab
    - ■ FDA exemptions for certain categories of companies

- Update Xcertia standards - SBM commentary recommendation (Rebecca)
  - ○ Have released first draft guidelines for mHealth
    - ■ Available for public comment
  - ○ Rebecca sent materials below for the council's review and comment

- - - Xcertia draft guidelines:

      https://drive.google.com/file/d/1YtuC70ZZ9qbR31yDmWPK1l6dG2R39g1k/view?usp=sharing

    - Preview Release - Xcertia Guidelines:

      https://drive.google.com/file/d/0BybHl9E6PN7nV0hNd1l1cEdFa00/view?usp=sharing

      - Individuals are welcome to respond, but if SBM wants to give a formal response, it will need to be submitted to EC

  - Perhaps this could be related to health policy discussion down the road
  - **Action Item:** council members get back to Rebecca in a week with your initial thoughts and we can decide if the council would like to submit a formal response
- SIG Liaisons
  - BIT SIG
    - Danielle Jake-Schoffman accepted
    - Make sure that DHC activities are included in BIT SIG documentation/promotion of tech events
    - **Action Item:** Heather or Anne will add an agenda item to each call for Danielle to give relevant BIT Sig updates
  - Others?
    - **Action Item**: think of other SIGs to include
- PWG on Genomics discussion sessions
  - Those interested contact Anne, ahahn@sbm.org
  - The group is looking for those with experience and those who do not have experience and are uncertain or skeptical about integrating genomics into behavioral medicine
  - Jan 12, 19- have experience
  - Jan 26- little to no experience and skeptical
  - 90-minute focus groups, BlueJeans, general discussion

- In person DHC meeting at Annual Meeting will be in Salon 23 from 7-7:50am on Friday, April 13.