February 1, 2018

Attendees (first and last name): Mary Dean, Anne Hahn, Jessica Breland, Cynthia Castro Sweet, Danielle Jake-Schoffman, Stephanie Goldstein, Carly Goldstein, Karen Basen-Engquist, Brian Keefe, Rebecca Bartlett-Ellis

Agenda topics

● Announcements/DHC Promote yo’self

● Digital Health Year in Review
  ○ Start day for the year will begin on the last day of conference
  ○ **Action Item:** Continue to add entries as needed.
    ■ CORRECTED LINK:
    https://docs.google.com/spreadsheets/d/1HlxqK9oe1K0tissF2bloPQeYqLN4Bl0Y4-lZzpEX2Q/edit?usp=sharing

● Alternative Revenue group ask (Eric or Mary)
  ○ **Action item:** Identify an industry, non-profit, or governmental organizations that you think could benefit from getting involved with SBM and let them know about SBM.
    ■ https://docs.google.com/document/d/1LPBhBjrfoUJQvLPxxz3vME9KbRC6CZpqfNx2iyPo7w/edit?usp=sharing

● Update on bringing WISH/CCC Meeting (Mary & Anne)
  ○ Planning is coming along. **Nominations** due by Feb. 1 and invitations will go out shortly thereafter. Self-nominations are welcome.

● EBM entries - any updates? (Emily)
  ○ Entries are here:
    https://docs.google.com/document/d/1gLWeywBGkKBmOU9kh58Bi2yXQo-c5dhnVC9GQatKJtEq/edit?usp=sharing
  ○ Link to folder here:
    https://drive.google.com/open?id=0B-ZMYJLQ4WWEfhmYTWZvcEiLY0VvSl95RGhaVXU3N0Z2VktUjE5dDhmQUrEd3dRSThVbTQ

● Update on SBM Academic/Industry/Digital Health Survey (Madalina)
  ○ See revised survey here:
    https://docs.google.com/document/d/16uzTNrZ2GHobeHhD9qpcTZ344oLM7CCnI3nVt5FO1x8/edit?usp=sharing
- Discuss comments/revisions to survey above
- Update on Policy activity (Amy)
- Update Xcertia standards - SBM commentary recommendation (Rebecca)
- SIG Liaisons
  - BIT Sig
    - Danielle
    - Get the Tech You Need: goo.gl/rYutj
    - #SocialMedia Interventions: goo.gl/uYgyBF
    - Commercializing Your innovation: goo.gl/joLVBF

- Membership
  - Emil Chiauzzi, Principal Scientist at Patients Like Me, is interested in joining
    - Learned about DHC from Sherry P. and enthusiastic about being involved
    - Heather will share potential options for being involved informally between now and the annual meeting.
    - Please review his profile and let Heather know if you have any objections/thoughts about him being added as a member of DHC (CV to be shared once received)
      - If no objections, Heather would recommend him in Feb/March so he could join Annual Meeting DHC meeting in person.
  - At Annual Meeting and after, we will reach out to all DHC members assess interest in continuing for an additional year.
- Annual Meeting business meeting:
  - Salon 23 from 7-7:50 am on Friday, April 13

Meeting Notes
- Announcements/DHC Promote yo’self
  - Brian- Health Info National Trend survey conference submissions now open:
- Digital Health Year in Review
  - Start day for the year will begin on the last day of conference
  - Action Item: Continue to add entries as needed.
    - https://docs.google.com/spreadsheets/d/1HlxqK9oe1K0tissF2bIoPQeYqLN4Bi0Y4-lZzpEX2Q/edit?usp=sharing
- Solid methodology and premise
- Will consolidate entries
- Anyone else interested in being involved in group managing this?
  - **Action item:** migrate over to SBM ownership and consolidate
  - **Action item:** SBM staff will create gmail accounts with alerts on this document and someone will be tasked with checking these alerts

- Alternative Revenue group ask (Eric or Mary)
  - **Action item:** Identify an industry, non-profit, or governmental organizations that you think could benefit from getting involved with SBM and let them know about SBM.
    - ![Google Drive Link](https://docs.google.com/document/d/1LPBhBjroUJQvLPxxxz3vME9KbRU_C6CZpqfNx2iyPo7w/edit?usp=sharing)
  - This year has been laying the groundwork for future years
  - Trying to create support and cross-disciplinary network
  - Will continue to accept ideas by end of February for them to be included in program

- Update on bringing WISH/CCC Meeting (Mary & Anne)
  - Planning is coming along. **Nominations** due by Feb. 1 and invitations will go out shortly thereafter. Self-nominations are welcome.
  - Monday and Tuesday meeting, open to select SBM members.

- EBM entries - any updates? (Emily)
  - Entries are here:
    - ![Google Drive Link](https://docs.google.com/document/d/1gWeXwBGIKBmOU9kh58BiwXEq-c5dhnV29QatKJEql/edit?usp=sharing)
  - Link to folder here:
    - ![Google Drive Link](https://drive.google.com/open?id=0B-ZMYJLQ4WWEfmhYTWZvcEILy0VyS195RGhaVXU30ZfZVktUjE5dDhmQUhrd3dRSThVbTQ)

- Update on SBM Academic/Industry/Digital Health Survey (Madalina)
  - See revised survey here:
    - ![Google Drive Link](https://drive.google.com/file/d/1VHy4nUliqQ1RvWCXuaB5vzllylVonO7H/view?usp=sharing)
  - **Action Item:** Add your comments please!

- Update on Policy activity (Amy)
○ Not too much to update on
○ **Action item:** let Heather, Amy, and Anne know if you are interested in being involved with policy

- **Update Xcertia standards - SBM commentary recommendation (Rebecca)**
  ○ Received general comments
  ○ Could develop statement about mobile health apps and the importance of having behavioral medicine in the testing and design of apps
  ○ Timeline?
    ■ Yesterday was deadline for first round
  ○ **Action Item:** Rebecca will keep group up to date on where things stand and group should work to get comments included in second round of comment

- **SIG Liaisons**
  ○ **BIT Sig**
    ■ Danielle
    ■ Annual Meeting
      - 3 digital health related preconference workshops
      - Get the Tech You Need: [goo.gl/rYutj](http://goo.gl/rYutj)
      - #SocialMedia Interventions: [goo.gl/uYgyBF](http://goo.gl/uYgyBF)
      - Commercializing Your innovation: [goo.gl/joLVBF](http://goo.gl/joLVBF)
    ■ Email Danielle anything you would like BIT SIG to promote
    ■ Weekly highlighting of digital health research on BIT SIG Twitter
    ■ Evening social event
      ■ Most likely Thursday evening from 6-9 p.m.
    ■ Social Webinar with Sherry Pagoto
      - Well attended
      - Attendees would like a part 2
      - **Action item:** anyone interested in presenting send email to Danielle

- **Membership**
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- If no objections, Heather would recommend him in Feb/March so he could join Annual Meeting DHC meeting in person.
  - At Annual Meeting and after, we will reach out to all DHC members assess interest in continuing for an additional year.
  - Action item: send any thoughts or questions to Heather

- Annual Meeting business meeting:
  - Salon 23 from 7-7:50am on Friday, April 13