Wednesday, August 14th, 4pm EST

Reminder on DHC Goal
DHC is meant to be visionary in imagining what the digital health field will look like in the next 5 years and practical in preparing SBM and its membership to be at the forefront of the field.

DHC Folder 2019-2020:
https://drive.google.com/open?id=18ztlFLFSkm0f_kPHPB6D6RJ13j20DBqG

2019-2020:
https://drive.google.com/open?id=18ztlFLFSkm0f_kPHPB6D6RJ13j20DBqG

Attendees: Cynthia Castro Sweet, Danielle Jake-Schoffman, Stephanie Goldstein, Madalina Sucala, Dani Arigo, Megan Oser, Camille Nebeker, Manal Baqer, Danielle Hartigan, Carly Goldstein, Val Myers, Jessica Breland, SBM Staff: Angela and Lindsay

Meeting Minutes

- Review of July meeting minutes
  https://docs.google.com/document/d/1LsGUpYOfUMlvY0WZXCMqcgMC4Pc2XrQtfqhxVTwEo0/edit
  No issues with the minutes
- Subcommittee updates. Tell us your team goals for the year!
  https://docs.google.com/document/d/1e-xw7ZRei3zFtEoe8zfoiw_ealEhPnUK7oFsGT1dY5E/edit

  **ACTION Subcommittee leads:** Add feasible and specific goals for the year to the document.
  - Industry Working Group (led by Cynthia Castro Sweet)
    - Goals for the year are to complete activities based on survey outcomes
    - Speed Networking @ Annual Meeting
      - Threepeat. Saturday morning
      - There isn’t much to do with this yet until close to the meeting to recruit industry members to the event
  - Industry Consultation Program
    - Service or a program to make industry SBM members available to talk about industry topics
    - Brief Q&A to get guided advice and ask questions
    - Portal to industry connections
    - Still figuring out what it would look like
    - Getting a list together of who would volunteer for this
    - It happens already offline but a place where students and members can look to connect with an industry member
  - Pre-conference workshop for faculty/grad program administrators (invite only)
    - Wednesday before meeting
    - Academic faculty and training faculty invited, for info on training students for industry careers
    - What should training programs and advisers do to support this career path
- Invited session to target specific faculty and training programs that would be able to achieve a good action plan to take back to their institution to prepare students
- Eric Hekler is taking a lead on the faculty side of who to invite
  - DHC Strategic Outputs/ Partnerships (led by Madalina Sucala)
    - **Strategic outputs:**
      - Manuscript in progress -
        - Angle: Having a better understanding of our member's needs and a good perspective on what to expect from the field's evolution, the manuscript will be positioned to voice what SBM is doing to prepare its members and the larger behavior science community to meaningfully contribute to the digital health field
          - Has pieces together but not fully ready. Findings from member survey and expert survey.
        - August 27 - participating in the presidential group’s call to discuss it and get a better perspective on how to position current/upcoming SBM initiatives; we’ll also need approval of the final draft from the Executive Committee to submit.
          - This paper supports overall SBM agenda
          - Eric Hekler to contribute
          - Shaping the manuscript to fit SBM
    - **Strategic partnerships:**
      - BIT SIG (Danielle)
        - BIT SIG Renewal: We received word from Michael Diefenbach that the BIT SIG application for renewal was approved, and we won’t need to resubmit until 2023. Yay!
      - Two upcoming webinars:
        - October 24, 2019: Informatics subcommittee - intersection of informatics and behavioral science (led by Amber Blackwood)
        - February 27, 2020: Primer on machine learning (led by April Carcone)
        - ***Seeking additional presenter with a project using unsupervised machine learning; if interested, please contact April ([acarcone@med.wayne.edu](mailto:acarcone@med.wayne.edu))
        - Reminder that the BIT SIG Annual Meeting 2020 planning/collaboration document is a great place to post info on sessions you are thinking about organizing and/or find calls from others for presenters needed
      - ETCD (Val) -- Have the DHC partner or co-sponsor the Student SIG Breakfast?
        - ETCD call yesterday and ETCD was interested in partnering.
Councils and committees don’t have budgets. DHC sponsorship would be intellectual to sponsor content but no financial support.

Lindsay: SBM pays for the breakfasts during breakfast roundtable sessions. SIGs don’t get money out of their funds for the breakfast. Therefore, no DHC financial commitment is needed to co-sponsor.

Specific ask from the Student SIG?
- No, just to see what the options were
- For example, ETCD and Student SIG do a lot of co-sponsored events

It would be DHC supports the breakfast and they can participate in the breakfast

DHC will consider this request once the breakfast content is known.

Publications and Speaking Engagements (led by Danielle Blanch-Hartigan)
- Publications and Speaking Engagements yearly activity is to propose pre-conference sessions, symposia, and panels for Annual Meetings on behalf of DHC. Spreadsheet below for tracking 2020 submissions: https://docs.google.com/spreadsheets/d/12dAmDh2uZNrts-Uwkg7rN9dQgXvL-36cJvqlb-Szsa0/edit#gid=0
  - Discuss ideas on call
    - Previously discussed ideas:
      - Industry Speed Networking threepoint - on the program!
      - Danielle H and Ellen B preconference or conference workshop on pitching in digital health
      - Panel or workshop in main conference on talking with the press about digital media (with CPEC?)
  - ACTION: Make abstract submission suggestions to them
    - Goal is 5 or 6 DHC sponsored accepted submissions to the conference
    - Encourage colleagues to submit and reach out to DHC. Don't have to be DHC members to be a sponsored session
    - Some point during abstract submission you will be asked to list any co-sponsorship
    - Any advice on how to get people to request DHC endorsement?
      - Can reach out to SIG chairs directly for them to add in an email that DHC would be willing to sponsor or co-present
      - OED would be a good SIG to target
- Danielle- reach out to some SIG chairs or even the SIG Council Chair Brian Gonzalez
  - SIG council call next Wednesday, August 21. Danielle could join or one of the BIT SIG chairs could mention this.

○ Digital Health Year in Review (led by Emily Lattie)
  - In the process of inviting our expert panelists for the Year in Review Panel
  - Charles, Manal, Jessica, Danielle and Emily are monitoring digital health developments to scope the review and have an abstract almost ready to submit
    - Each taking a different digital health publication to decide themes for the year
    - Manal: Add submission to spreadsheet- Abstract will be very similar to last year

○ Annual SBM Meeting Support (led by Valerie Myers)
  - Has not reached out yet to the LAC
  - Created a list with Cynthia for SBIR/STTR to encourage abstract submissions.
    - Email went out earlier this week
  - Will make sure the app is viewed sooner by this subcommittee.

○ Operations (led by Heather Cole-Lewis)
  - Haven’t received anymore nominations for potential members but we still have room

• ABSTRACTS ARE OPEN!!
  - Annual Meeting submissions opened at the end of last month
  - Please encourage your colleagues to submit
  - Close on September 9

• Update on Open Digital Health support request
  - You can still submit your questions on this
  - Whether or not we should support
  - BIT SIG is offering support
  - DHC so far is a no but needs more information after some questions are answered
  - Cynthia will send out another push for people to put questions in