

Society of Behavioral Medicine
38th Annual Meeting & Scientific Sessions
San Diego– March 29-April 1, 2017
Program Committee Conference Call

Date: Tuesday, September 6, 2016
Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET
Dial in: 1.800.377.8846
Pass Code: 37484465#

In Attendance

David X. Marquez, PhD, Chair
Rachel Shelton, Co-Chair
Kate Wolin, ScD, Past Chair

Staff

Erin Trimmer
Mary Dean

Unable to attend

James F. Sallis, PhD, President
Renee Umstattd Meyer, PhD, MCHES
Angela Odoms-Young, PhD
Ana Abrantes, PhD
Genevieve Dunton, PhD, MPH
Kathy Goggin, PhD
Matthew Buman, PhD
Susan Aguinaga, MS
Clement Gwede, PhD, MPH, RN, FAAN
Kristi D. Graves, PhD
Andrea Cherrington, MD, MPH
Jing Wang, PhD
Noel Brewer, PhD

1. Approved minutes from 8.2.16 and 8.16.16 calls

Dr. Marquez motioned to approve the minutes, Dr. Shelton seconded. Minutes were approved.

2. Abstract submission update

Currently 81 abstracts submitted with 197 in draft as compared to 57 submitted and 182 in draft in 2016.

3. Discussed abstract submission extension

The committee briefly discussed the merits of extending the abstract submission deadline from Thursday, September 15 to Tuesday, September 20. All agreed an extension is beneficial for abstract submissions and meeting attendance. They also emphasized the importance of highlighting the steps required by all co-authors in all submission announcements and to send targeted emails closer to the actual close to remind abstract submitters that their active submissions have not yet been submitted.

4. Program planning meeting overview

Dr. Marquez briefly ran through the timeline for the upcoming program planning meeting on October 23-25.

5. Finalized abstract reviewer questions

The committee reviewed the changes proposed by the large committee during the call on August 16 and approved all changes. Dr. Wolin commented on the helpfulness of reviewer comments, particularly on paper and poster submissions when reviewers indicate whether they would recommend the submission accepted as either a paper presentation or a poster presentation. The committee agreed that it would be helpful to add a question to paper and poster only submissions asking reviewers to indicate their recommendation with a brief explanation.

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6. Discussion of poster session reorganization

The committee reviewed suggestions from SBM member Tracy Trevorow, PhD on various ideas to make updates to the poster sessions including: not splitting topic area presentations into multiple days, listing the topic areas represented in each session in the final program, and hosting themed/featured poster sessions. The committee determined that it may be a little late in the process to implement some of the changes for the 2017 Annual Meeting but that it could be revisited for the 2018 meeting.

The committee also discussed the benefits of the SIG listings and announcements of their featured session types leading up to the meeting. Staff will follow up with SIG leadership to encourage more of these type of announcements as the program is scheduled.

7. Other business

Dr. Marquez informed the committee that all of the plenary speakers have been confirmed and scheduled. The latest addition being Dr. Marjorie, Kagawa-Singer, Research Professor/Professor Emerita, Department of Community Health Sciences and Department of Asian American Studies at the UCLA Fielding School of Public Health.

Next Conference Call

Date: Tuesday, September 13, 2016

Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET

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