Date: Tuesday, September 12, 2017
Time: 12:00 PM PT; 1:00 PM MT; 2:00 PM CT; 3:00 PM ET
To join via video: https://bluejeans.com/460348866?src=calendarLink
To join via phone: 1) +1.408.740.7256 (United States) +1.408.317.9253 (Alternate number)
Global Numbers: http://bluejeans.com/numbers
2) Enter Meeting ID: 460348866
3) Press #

In Attendance
Rachel Shelton, ScD, MPH Chair
Eric Hekler, PhD, Co-Chair
David X. Marquez, PhD, Past Chair
Charles Jonassaint, PhD
Ryan Shaw, RN
Andrea Cherrington, MD, MPH
Jennifer Huberty, PhD
Meagan Helmick, MPH, CHES
Amy Janke, PhD

Staff
Erin Trimmer
Mary Dean, JD, CAE
Lauren Seward
Lindsay Bullock

Unable to attend
Gary G. Bennett, PhD, President
Kristi Graves, PhD, SIG Chair
Deborah Bowen, PhD

1. Approved minutes from 8.29.17 call
Dr. Shelton motioned to approve the minutes from the 8.29.17 call, Dr. Marquez seconded. Minutes were approved.

2. Abstract submissions update
Dr. Shelton informed the committee that there were currently 203 abstracts submitted with 366 in draft as compared to last year at this time with 186 submitted and 361 in draft. The submission deadline has been extended to Monday, September 18.

Dr. Shelton also brought up for consideration extending the abstract submission deadline a second time to accommodate anyone in the areas affected by Hurricane’s Harvey and Irma. After a brief discussion, the committee and staff agreed to extend the deadline for all submitters and include a note in the announcement to anyone that still may have difficulty submitting to contact SBM staff directly. Staff will follow-up with a shortened review timeline and send out notifications of the extension in the upcoming days.

3. Plenary speaker update

<table>
<thead>
<tr>
<th>Keynote</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandro Galea, MD, MPH, DrPH</td>
<td>Thursday, 4/12/2018</td>
<td>9:30am-10:30am</td>
</tr>
<tr>
<td>Opening Keynote</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gary Bennett, PhD</td>
<td>Thursday, 4/12/2018</td>
<td>5:00pm-6:00pm</td>
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<tr>
<td>Presidential Keynote</td>
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<tr>
<td>Karen DeSalvo, MD, MPH, MSc</td>
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<td>Susannah Fox - not yet confirmed</td>
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</tbody>
</table>

**Keynote Panel**

- James Hamblin, MD

**Master Lecture**

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<thead>
<tr>
<th>Judith Ockene, PhD, MEd, MA and Salud! America Jessie Gruman Award Winners</th>
<th>Friday, 4/13/2018</th>
<th>12:45pm-1:45pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karen Emmons, PhD Distinguished Scientist Award Winner</td>
<td>Thursday, 4/12/2018</td>
<td>12:45pm-1:45pm</td>
</tr>
</tbody>
</table>

**Joe Smyser, PhD, MSPH**

- GirlTrek: Morgan Dixon and Vanessa Garrison

**Master Lecture Panel (communications)**

- Drew Schiller
- Leah Sparks

**Master Lecture Panel (policy)**

- Binta Beard
- Christine Roberto, PhD
- Sara Bleich, PhD

4. **Webinar update**

SBM will begin offering bi-weekly webinars beginning in November. Two of the webinars will feature invited speakers for the 2018 Annual Meeting. Exact dates are to be determined and speakers are currently being finalized.

5. **Email marketing update**

This year keynote presentations and master lectures will be announced in separate emails and will include short videos introducing each speaker and highlighting their accomplishments.

6. **SIG Council update**

Anne Hahn gave the committee a brief update summarizing the various sessions the special interest groups are working on for the upcoming abstract submission deadline.

7. **SPLC update**

Dr. Janke provided an overview of the sessions the SPLC is developing for the 2018 Annual Meeting.

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**Next Program Committee Conference Call**

Date: Tuesday, September 19, 2017

Time: 12:00 PM PT; 1:00 PM MT; 2:00 PM CT; 3:00 PM ET

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