



## 41<sup>st</sup> Annual Meeting & Scientific Sessions 2020 Program Committee Conference Call

Date: Wednesday, August 21, 2019  
Time: 11am ET/10am CT/9am MT/8am PT

### **In Attendance**

L. Alison Phillips, PhD (Chair)  
Dori Steinberg, PhD (Co-Chair)  
Eric B. Hekler, PhD (Past Chair)  
Michael Diefenbach, PhD (SBM President)  
Cynthia Castro Sweet, PhD (Guest)

### **Staff**

Lindsay Bullock (Executive Director)  
Angela Burant (Meetings Manager)  
Rachel Mizar (Senior Meetings Manager)

### **1. Industry Pre-Conference Session**

Dr. Castro Sweet joined as a guest to discuss this training session between industry and academia. This session would be different content than the Industry Course from the Micro-Credentialing subcommittee. The session Dr. Castro Sweet and Dr. Hekler are proposing would be a session to teach and provide action plans to training programs on how to prepare students for careers in industry. The session would be an invite to get training programs to the event, but then the session could be open for registration to anyone else. The options are to use a room on Saturday since we have some rooms until 5pm or to submit as a pre-conference session for a spot on Wednesday. Dr. Castro Sweet said a minimum of three hours would be needed for the session. Dr. Diefenbach suggested to do a webinar on what the session would be about or what people would like the session to be about. If this event will be open to all meeting attendees, then something would have to be decided soon to get this on the Annual Meeting registration form. SBM could add who the intended audience would be so the appropriate people would sign up.

### **2. Approve 8/7/2019 and 8/12/2019 Minutes**

Dr. Phillips moved to approve the minutes. Dr. Hekler seconded; minutes were approved.

### **3. Abstract Update**

Ms. Mizar provided an update on abstract submission and draft numbers. In 2019, at four weeks out there were 34 abstracts submitted and 121 drafts. This year at four weeks out, we have 36 submitted and 104 drafts.

### **4. Practice Gaps & Learning Objectives**

Dr. Phillips completed the practice gaps and learning objectives needed to get CE approval from Amedco. Members don't see the practice gaps and learning objectives. The forms state what the practice gaps are and how the conference will solve them. Dr. Phillips moved to approve the practice gaps & learning objectives. Dr. Diefenbach seconded; practice gaps & learning objectives were approved.

### **5. Transparency**

The Program Committee discussed the level of transparency that should be given to SBM attendees. A final decision was not made yet, but the discussion will continue on the next Program Committee call.

### **Next Program Committee Conference Call**

August 28, 10am CT  
*Small Committee Call*