

# SOCIETY *of* BEHAVIORAL MEDICINE

*Better Health Through Behavior Change*

## ETCD Council Conference Call MINUTES

Thursday, August 11, 2016

9 a.m. PT/10 a.m. MT/11 a.m. CT/12 p.m. ET

Call in number: 1-800-377-8846 Access Code: 38206000#

### In Attendance

Nicole Zarrett, PhD (chair)  
Jamie Bodenlos, PhD  
Vicki DiLillo, PhD  
Karen Oliver, PhD  
Lori Pbert, PhD  
Erica Linc (staff)

### Regrets

Heather Cole-Lewis, PhD  
Ashley Day, PhD  
Amy Huebschmann, MD  
Georita Marie Frierson, PhD  
Valerie Myers, PhD  
Barbara Stetson, PhD

### Finalize Decisions on ETCD Council's Role in ETCD-Related SIG Projects

Council members agreed with criteria developed by Dr. Huebschmann to determine ETCD Council involvement in SIG projects which includes the following:

Tier 1, No ETCD involvement -- when a SIG is proposing an activity that will help develop the training of its SIG members in an area that is wholly relevant to that SIG.

Tier 2, Simple ETCD consultation and endorsement of an activity -- if SIGs are proposing an activity that is meant to advance career development for people within that interest/field, then ETCD could consult by reviewing a summary of the plans and recommend any other SIGs/SBM members with relevant expertise to assist them.

Tier 3, ETCD collaboration -- if SIGs are proposing a career development or training activity that is not SIG-specific, then it makes sense to have ETCD co-present this activity by finding at least one ETCD council member who is interested in collaborating with the SIG to develop the activity and by discussing the proposed plans on at least one ETCD council call to engage the larger group in any ideas about how best to present this idea.

Using said criteria the ETCD Council decided the level of involvement they would have in a number of sessions that are being planned by SIGs. This includes collaborating with the Student SIG on a midday meeting centered on how to identify and apply for postdocs/internships, offering consultation and advice on a mentoring session breakfast roundtable that is also being planned by the Student SIG, and not getting involved with the Cancer SIG's pre-conference course on grant writing and mock grant review.

### Review and Finalize Plans for ETCD Council Session Proposals for the 2017 Annual Meeting

Dr. Zarrett will be taking the lead on the council's Meet the Board session. This will be the third installment of the "Meet the ..." series. It will serve as a way for attendees to meet SBM Board members and help educate people on how to join and be on boards of professional organizations and associations.

In lieu of her usual career development panel Dr. Oliver will be taking part as a panelist in a career development session focused on mid-career attendees and organized by the Health Decision Making (HDM) SIG. The HDM SIG assisted with her panel at the 2016 Annual Meeting and in return she will now help with theirs.

### **Action items:**

- **Dr. Oliver will send details regarding the Health Decision Making SIG panel session she will be taking part in to Dr. Zarrett.**
- **Please contact Dr. Zarrett if interested in helping with the Meet the Board session.**

### **Next Meeting**

Thursday, September 8; 9 a.m. PT/10 a.m. MT/11 a.m. CT/12 p.m. ET.