

Society of Behavioral Medicine
39th Annual Meeting & Scientific Sessions
New Orleans – April 11 -April 14, 2018
Program Committee Conference Call

Date: Monday, July 24, 2017
Time: 8:00 AM PT; 9:00 AM MT; 10:00 AM CT; 11:00 AM ET
Dial in: 1.800.377.8846
Pass Code: 37484465#

In Attendance

Rachel Shelton, ScD, MPH Chair
Eric Hekler, PhD, Co-Chair

Staff

Erin Trimmer
Mary Dean, JD, CAE

Unable to attend

Gary G. Bennett, PhD, President
Kristi Graves, PhD, SIG Chair
Andrea Cherrington, MD, MPH
Jennifer Huberty, PhD
Charles Jonassaint, PhD
David X. Marquez, PhD, Past Chair
Ryan Shaw, RN
Meagan Helmick, MPH, CHES
Deborah Bowen, PhD

1. Dr. Shelton motioned to approve the minutes from the 7.18.17 call, Dr. Hekler seconded. Minutes were approved.

2. NIH Office Hours session proposal discussion

Dr. Bill Elwood reached out to SBM staff to propose two sessions for the 2018 Annual Meeting. The committee discussed both sessions 1. An Office Hours session with NIH Program Directors and 2. An update on the NIH's clinical trials policies. The committee thought both sessions would be of interest to SBM meeting attendees and recommended the office hours session be submitted as either a pre-conference seminar or panel discussion (depending on the amount of time needed for presentation) and the NIH clinical trials session be submitted as a panel discussion. Staff to follow up with Dr. Elwood.

3. Update on the local section of the 2018 Annual Meeting website

Dr. Shelton let the committee know she would work on drafting a schedule of content for the local section of the Annual Meeting website and will bring it back to the committee for discussion prior to sending it to the local arrangements committee to compile the information.

4. Reviewed and discussed the program committee board report prior to the board call on Monday, 7/31

Drs Shelton and Hekler reviewed the program committee board report, staff will provide additional notes on the sections for the committee prior to the call. Dr. Hekler will discuss both the Alternative Revenue working group's progress as well as lead the discussion on the potential shifting of the meeting pattern to end on Friday rather than Saturday. Staff to provide additional data prior to the discussion.

5. Other business

The call on Tuesday, August 1 is cancelled. The next scheduled call is the large committee call on Tuesday, August 8.

Next Program Committee Conference Call

Date: Tuesday, August 8, 2017
Time: 12:00 PM PT; 1:00 PM MT; 2:00 PM CT; 3:00 PM ET
Dial in: 1.800.377.8846

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