Date: Tuesday, July 19, 2016
Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET
Dial in: 1.800.377.8846
Pass Code: 37484465#

In Attendance
David X. Marquez, PhD, Chair
Rachel Shelton, Co-Chair
Kate Wolin, ScD, Past Chair

Staff
Erin Trimmer
Mary Dean
Amy Stone

Unable to attend
James F. Sallis, PhD, President
Renee Umstattd Meyer, PhD, MCHES
Angela Odoms-Young, PhD
Jing Wang, PhD
Ana Abrantes, PhD
Genevieve Dunton, PhD, MPH
Noel Brewer, PhD
Kathy Goggin, PhD
Matthew Buman, PhD
Andrea Cherrington, MD, MPH
Susan Aguinaga, MS
Clement Gwede, PhD, MPH, RN, FAAN
Kristi D. Graves, PhD

1. Approved minutes from 6.28 and 7.12 calls
Dr. Marquez moved to approve the minutes, Dr. Wolin seconded. Minutes were approved.

2. Discussion on featured poster sessions on Thursday and Friday
The committee discussed the popularity of the null results poster session during the 2016 Annual Meeting and decided to include the option as a featured/midday poster session to abstract submitters again for the 2017 Annual Meeting. Ms. Stone informed the committee that on a recent call the Digital Health Council had a discussion about encouraging SBIR-Funded research at the 2017 meeting. The committee discussed adding this option as a featured poster session and, depending on the amount of interest either combining the session with the null results poster session or including it as its own featured poster session.

Staff will include information about the featured sessions in email announcements, on the meeting website as well as during abstract submission.

3. Topic area chair and description update
Ms. Trimmer identified the missing topic area descriptions to the committee for additional follow-up. Drs. Shelton and Marquez will follow-up with the requested description drafters to complete the task.

The committee took another look at the topic area chair spreadsheet and identified additional candidates for the available positions. Ms. Trimmer will invite the candidates and update the document.

4. Practice gap update
Ms. Trimmer identified the practice gap drafts that had yet to be completed by the assigned program committee members. Dr. Marquez will be reaching out to the committee members to encourage completion of the task.

Next Conference Call
Date: Tuesday, August 2, 2016
Time: 12:00 PM PT; 1:00 PM MT; 2:00 PM CT; 3:00 PM ET
Dial in: 1.800.377.8846
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