

Society of Behavioral Medicine
40th Annual Meeting & Scientific Sessions
Washington, D.C. – March 6-9, 2019
Program Committee Conference Call

DATE Tuesday, July 17, 2018
TIME 3pm ET/2pm CT/3pm MT/12pm PT
CALL <https://bluejeans.com/398428355?src=calendarLink>
Phone Dial-in
+1.408.740.7256 (United States)
Meeting ID: 216 189 559

In Attendance

Eric Hekler, PhD, Chair
Rachel Shelton, ScD, MPH Past Chair

Staff

Lauren Seward
Rachel Mizar
Lindsay Bullock

Unable to Attend

L. Alison Phillips, PhD, Co-Chair
Sherry L. Pagoto, PhD, President

1. Welcome

Ms. Mizar announced that SBM staff will be testing the abstract site this week with hopes of going live late next week.

2. Approve Minutes for 7.3 and 7.10 Meetings

Dr. Hekler moved to approve the minutes; Dr. Shelton seconded. Minutes were approved.

3. Program Updates

Susanna Fox and Elaine Chen have accepted speaker invitations. Ms. Fox will be invited to take on the opening keynote on Thursday morning.

The committee agreed to lengthen the business meeting Saturday to include a meet-and-greet with the incoming president rather than offering an incoming president keynote. The time will move to 9:30 am to encourage attendance.

The committee agreed not to have the opening keynote Wednesday but rather hold a 40th anniversary celebration during the open hour. The pre-conference sessions will be cut to 2h30m each. Dr. Hekler suggested inviting speakers from each decade of SBM's existence to welcome attendees and review SBM's lifespan and success over the years.

4. Meeting Shift for Future RFPs

Ms. Mizar will soon be sending out the RFPs for meeting sites for 2021 and 2022. The committee agreed that after research via surveys and Q&A with other societies, they will not be shifting the meeting days from Wed-Sat. Rather, they will promote Saturday attendance as was done in 2018 and utilize the time as best they can. SBM staff will write up a report on the collected information for future reference.

5. Site Visit Agenda

Dr. Shelton reviewed the structure of the 2018 site visit, and the committee reviewed the 2019 visit agenda for August.

Next Program Committee Conference Call

Date: Tuesday, July 24, 2018
Small Committee Call