SIG Council Conference Call
MINUTES
Thursday, July 28, 2016
9 a.m. HT/12 p.m. PT/1 p.m. MT/2 p.m. CT/3 p.m. ET
Call in number: 1-800-377-8846  Access Code: 70129188#

In Attendance
Catherine Alfano, PhD
Barbara L. Andersen, PhD
Pamela Behrman, PhD
David Cavallo, PhD
Andrea Clements, PhD
Sabrina Ford, PhD
Felicity W. K. Harper, PhD (guest)
M. Bryant Howren, PhD, MPH
Amy G. Huebschmann, MD
Kathryn E. Kanzler, PsyD, ABPP
Andrea Kozak, PhD
Kari Kugler, PhD
Zakkoyya Lewis
Scherezade K. Mama, DrPH
Robin Masheb, PhD
Jennifer L. Matthews, MS
Megan Oser, PhD
Crystal Park, PhD
Jamilia Sly, PhD
Teresa M. Smith, PhD, MS
Jayson Spas, PhD
Amada N. Szabo-Reed, PhD
Miho Tanaka, PhD, MPH (guest)
Emily Rothman, ScD
Tracy Trevorrow, PhD
Monica Wang, ScD, MS
David Williams, PhD
Sandra Winter, PhD, MHA
Jennalee Wooldridge, MA
Betina R. Yanez, PhD
Nataliya Zelikovsky, PhD
Erica Linc (staff)

SIG Presentations
The Complementary and Integrative Medicine (CIM) SIG Chair Dr. Park and Diabetes SIG Chair Dr. Huebschmann presented on what they are currently working on.

Dr. Park solicited feedback on plans to start a CIM SIG Facebook page to increase SIG member engagement. The co-chair of the Physical Activity SIG advised that they have a Facebook page for their SIG and are in the process of revamping it. And an Aging SIG co-chair advised that their Student SIG liaison was in charge of posting on it at least once per week to keep it active.

Dr. Huebschmann presented some plans the SIG had for the 2017 Annual Meeting including a symposium, a pre-conference course, and a potential poster walk.

Action items: Please contact Dr. Huebschmann at Amy.Huebschmann@ucdenver.edu if interested in collaborating on the poster walk.

Regrets
Lorien C. Abroms, ScD
James Aikens, PhD
Austin S. Baldwin, PhD
Jill E. Bormann, PhD, RN, FAAN
Paul W. Branscum, PhD, RD
Joanna Buscemi, PhD
Daniel G. Cassidy, PhD
Margaret A. Crawford
Lara Dhingra, PhD
Kristi Graves, PhD (chair)
Brian Gonzalez, PhD
Jeffrey Haibach, PhD, MPH
Jennifer Huberty, PhD
Heather S. Jim, PhD
Charles Jonassaint, PhD
Naomi S. Kane, MA
Sara Kornfield, PhD
Allison Lewinski, MPH, BSN, RN
Sarah Lillie, PhD
Dejan Magoc, PhD
Thelma Mielenz, PhD
Melissa Napolitano, PhD
Chandra Y. Osborn, PhD, MPH
Angela Pfammatter, PhD
Amanda S. Phillips
Lila Rutten, PhD, MPH
Lori Scott-Sheldon, PhD
Sara St. George, PhD
Jerry Suls, PhD
Julie Wright, PhD
Karen H. Yeary, PhD

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Women’s Health SIG Members Interested in Collaboration
Ms. Linc presented a list of topics that Women’s Health SIG members are interested in collaborating on (attachment 2).

Action items: Please contact Women’s Health SIG Co-Chair Dr. Huberty at Jennifer.Huberty@asu.edu if interested in collaborating on any of those sessions.

Review of New Session Proposal System
Ms. Linc presented information about the new CadmiumCD session proposal system that is being employed for pre-conference course, breakfast roundtable, and midday meeting proposals. The new session proposal system is very similar to session proposal forms that were previously used and requires the same information. As is standard protocol, the Program Committee is charged with reviewing and approving proposals for the aforementioned sessions.

Action items: Ms. Linc will include explanation along with session descriptions in follow up email after the call.

Updated SIG Financial Guidelines
Ms. Linc introduced the guidelines developed by SBM Secretary-Treasurer Michael Diefenbach, PhD, and Executive Director Amy Stone the guidelines codify and clarify common practice. Placing them in the SIG Manual will help SBM maintain consistency with how SIG funds are utilized.

Action items: Please review guidelines that will sent out after the call and contact Ms. Linc with any questions.

Follow-Up on Programs Discussed on June Call
Dr. Alfano has hear from some folks who are interested in collaborating on the activities discussed during the June SIG Council call (i.e., mentoring groups, short advice videos, creativity midday meeting).

Connect with the Education, Training, and Career Development (ETCD) Council
Dr. Huebschmann announced that she is serving as a liaison between the ETCD Council and the SIG Council. She encouraged SIG chairs to work with the ETCD Council as they are striving to develop cross-cutting content.

Action items: Please contact Dr. Huebschmann at Amy.Huebschmann@ucdenver.edu if your SIG would like to collaborate with the ETCD Council.

Other Business
Dr. Cavallo sought advice on how to recruit students to serve as the Optimization of Behavioral Interventions liaison to the Student SIG. Feedback from the council included framing the position as a leadership opportunity and CV builder. Allowing the student develop titles also can help.

Next Meeting
Wednesday, September 7; 9 a.m. HT/12 p.m. PT/1 p.m. MT/2 p.m. CT/3 p.m. ET