

**Society of Behavioral Medicine**  
**39<sup>th</sup> Annual Meeting & Scientific Sessions**  
New Orleans – April 11 -April 14, 2018  
Program Committee Conference Call

Date: Tuesday, June 20, 2017

Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET

Dial in: 1.800.377.8846

Pass Code: 37484465#

**In Attendance**

Rachel Shelton, ScD, MPH Chair

Eric Hekler, PhD, Co-Chair

David X. Marquez, PhD, Past Chair

**Staff**

Mary Dean, JD, CAE

Erin Trimmer

**Unable to attend**

Gary G. Bennett, PhD, President

Kristi Graves, PhD, SIG Chair

Ryan Shaw

Andrea Cherrington, MD, MPH

Deborah Bowen, PhD

Jennifer Huberty, PhD

Meagan Helmick, MPH, CHES

Charles Jonassaint, PhD

**1. Practice gap review**

Dr. Shelton let a review of the practice gap drafts. The committee read through each of the practice gaps (listed below) and made minor grammatical updates, staff to update after the call. Once the Adoption of Innovations in Clinical Care practice gap draft is turned in it will be circulated via email to the small committee for review and finalization.

Applying Digital Technologies to Improve Health Disparities

Encouraging Physical Activity Across the Lifespan

Social Networks and Chronic Disease

Accelerating the Translation of Research into Practice and Policy

Multi-level Interventions to Promote Behavior Change

Social Context and Tobacco

**2. Live-polling discussion**

Dr. Shelton reminded the committee that staff has looked into the option of live-polling during sessions at the 2018 Annual Meeting and asked if anyone had experienced this at a meeting. The option will be extended to plenary speakers if they are able/interested in incorporating it into their presentations. The service is available through the Annual Meeting mobile app company.

**3. Review of abstract submission questions**

The committee took a close look at the call for abstracts and wording of the abstract instructions to determine if any revisions needed to be made. The group identified the need to specify that results are a recommended section. The committee also elected to make the funding agencies and professional organizations questions located in the Additional Information section of abstract submission required and Ms. Dean will follow-up after the call with updated wording.

**4. Next steps for engaging local sponsors discussion**

SBM staff and leadership will be meeting with the Local Arrangements Committee on Wednesday, June 28, and are looking for input to provide them with relating to the next steps in contacting and engaging local sponsors. Ms. Dean recommended using the prospectus' that is currently being developed and tailoring the cover page to be specific to the potential local sponsor.

**5. BIT SIG Datablitz session question**

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During the large program committee call on Tuesday, June 13, Charles Jonassaint inquired about the Behavioral Informatics and Technology SIG Datablitz could be submitted as a session other than breakfast roundtable to allow for additional presentation time.

After a brief discussion, Dr. Shelton and staff recommend submitting the proposal as a midday meeting (which are held on Thursday and/or Friday from 10:45am-11:45am). This will allow for 15 additional minutes for presentations. Staff will follow-up with Dr. Jonassaint and copy Dr. Shelton.

**6. Op-ed request follow-up**

Dr. Shelton shared that she had received a request from Jamie Bodenlos, PhD, from the SBM ETCD council inquiring about the possibility of offering an op-ed session at the Annual Meeting. The request was discussed by the ETCD and it has been determined that two sessions will be developed relating to op-eds. 1. A panel discussion led by senior SBM members discussing their experiences writing and teaching op-eds and 2. A pre-conference course targeted at student members on how to incorporate op-eds into curriculum.

Ms. Dean mentioned that the Health Policy Committee is also in the beginning stages of developing a session on op-eds highlighting success stories.

**7. Other business**

Dr. Shelton requested that the call scheduled for Tuesday, June 27 be rescheduled for later in the week since staff will be on their flight out to New Orleans for the 2018 Annual Meeting site visit. Drs. Hekler and Marquez indicated they were both available later in the week. The call was rescheduled for Thursday, June 29 at 11:00am EST.

**Next Small Committee Conference Call**

Date: Thursday, June 29, 2017

Time: 8:00 AM PT; 9:00AM MT; 10:00 AM CT; 11:00 AM ET

Dial in: 1.800.377.8846

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