

Society of Behavioral Medicine
38th Annual Meeting & Scientific Sessions
San Diego– March 29-April 1, 2017
Program Committee Conference Call

Date: Tuesday, May 24, 2016
Time: 12:00 PM PT; 1:00PM MT; 2:00 AM CT; 3:00 PM ET
Dial in: 1.800.377.8846
Pass Code: 37484465#

In Attendance

David X. Marquez, PhD, Chair
Rachel Shelton, Co-Chair

Staff

Erin Trimmer
Johanna Moss

Unable to attend

Kate Wolin, ScD, Past Chair
James F. Sallis, PhD, President
Angela Odoms-Young, PhD
Jing Wang, PhD
Renee Umstadd Meyer, PhD, MCHES
Ana Abrantes, PhD
Susan Aguinaga, MS
Genevieve Dunton, PhD, MPH
Noel Brewer, PhD
Kathy Goggin, PhD
Clement Gwede, PhD, MPH, RN, FAAN
Kristi D. Graves, PhD
Matthew Buman, PhD
Andrea Cherrington, MD, MPH
Amy Stone

1. Approved minutes from 5.17.2016 call

Dr. Marquez motioned to approve the minutes, Dr. Shelton seconded. Minutes were approved.

2. Determined abstract submission character limit

Staff presented research on the abstract submission character limits of other societies, noting that the average was 2,400 characters with a range of 2,000-4,000 characters. After brief discussion, Dr. Marquez suggested a 2,500 abstract submission character limit for 2017 annual meeting abstract submissions, pending Executive Committee approval of the online only Annals of Behavioral Medicine Supplement. If the Executive Committee does not approve an online only Supplement the program committee will revisit the character limit increase.

3. Discussed potential session structure changes

Staff reviewed potential session structure changes for the 2017 annual meeting based on 2016 annual meeting feedback. The committee was in favor of increasing the break between the morning and early-afternoon courses/seminars. The committee discussed the possibility of changing the poster session time to midday but favored the evening session due to the social aspect-will continue to discuss. The committee also favored keeping the keynote presentations as the final oral presentations of the evening on Thursday and Friday noting that attendees will stay to attend them.

4. Discussed implementation of short paper presentations

Dr. Shelton suggested including an option during abstract submission for paper presentation submitters to opt into a shorter presentation/longer discussion format during the initial steps of abstract submission, Dr. Marquez agreed that this would be a good starting point for identifying shorter paper presentations.

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5. Identified Local Arrangements Committee Co-Chairs

Hala Madanat, PhD, had identified herself as a potential local arrangements chair following the 2016 annual meeting, Dr. Marquez recommended she be formally invited. Dr. Shelton also identified Guadalupe (Suchi) Ayala, PhD as an additional candidate. Staff will invite send invitations.

Next Conference Call

Date: Tuesday, June 7, 2016

Time: 11:00 AM PT; 12:00PM MT; 1:00 PM CT; 2:00 PM ET

Dial in: 1.800.377.8846

Pass Code: 37484465#