

Society of Behavioral Medicine
39th Annual Meeting & Scientific Sessions
New Orleans – April 11 -April 14, 2018
Program Committee Conference Call

Date: Tuesday, May 2, 2017
Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET
Dial in: 1.800.377.8846
Pass Code: 37484465#

In Attendance

Rachel Shelton, ScD, MPH Chair
David X. Marquez, PhD, Past Chair

Staff

Mary Dean, JD, CAE
Erin Trimmer

Unable to attend

Eric Hekler, PhD, Co-Chair
Gary G. Bennett, PhD, President
Deborah Bowen, PhD
Kristi Graves, PhD, SIG Chair
Jennifer Huberty, PhD
Elena Salmoirago-Blotcher, MD, PhD
Ryan Shaw
Charles Jonassaint, PhD
Andrea Cherrington, MD, MPH

1. Dr. Shelton motioned to approve the minutes from the in-person meeting on Tuesday, April 11, Dr. Marquez seconded. Minutes were approved.

2. Discussion of potential changes to the Annual Meeting session structure based on feedback received from attendees

Dr. Shelton explained some proposed changes to the session structure to address feedback received from 2017 Annual Meeting attendees, the main points include:

Wednesday:

Moving the first set of courses/seminars from a 9am start time to an 8:30am start time – this will allow for a 60 minute lunch for anyone attending morning and afternoon sessions (rather than the 30 minute lunch that was previously offered). This change should have minimal impact on attendance at morning sessions since it is most likely attendees will need to spend Tuesday night if attending a Wednesday morning session.

Thursday/Friday:

Reducing each paper session to 15 minutes total per presentation allowing 12 minutes for presentation and 3 minutes for Q and A.

Extending the lunch period from 30 minutes to 60 minutes (11:45am-12:45pm), this will allow attendees enough time to head offsite to grab something to eat and will also allow for a bit of a break/refresh from the session-heavy schedule. The additional 30 minutes would come from:

- a. reducing the amount of time in the afternoon paper sessions from 90 minutes to 75 minutes. This would take into account the updated total of 15 minutes for each presentation rather than 18 minutes – the number of presentations within each session would not be affected.
- b. shifting the evening keynote from 4:45pm-5:45pm to 5pm-6pm, and the evening poster sessions from 6pm-7pm to 6:15pm-7:15pm

Switching the Thursday/Friday master lectures (currently scheduled for 10:45am-11:45am) with the panel discussions (currently scheduled for 12:45pm-1:45pm) to avoid speaker scheduling conflicts as much as possible.

Saturday:

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Moving master lectures to run concurrently with the symposia from 8:30am-9:30am rather than at the same time as the poster session (10am-11am).

2. Reviewed process of identifying and creating practice gaps and learning objectives

Dr. Shelton and Dr. Marquez briefly reviewed the process the committee used in 2017 to identify the overall Annual Meeting practice gaps and learning objectives. Dr. Shelton noted that while the practice gaps can be similar to previous years they do need to be re-created to reflect the updated goals and needs of the society. Dr. Shelton also noted that these are overall meeting practice gaps required for continuing education purposes. Each session that offers continuing education credit will also provide learning objectives and these will be used on the evaluation meeting attendees complete to collect their CE credits after the meeting.

The committee discussed how to identify committee members to assist in drafting the practice gaps and learning objectives. Dr. Shelton then listed the draft practice gap list:

Applying digital technologies to improve health disparities
Physical activity across the lifespan
Social networks and chronic disease prevention
Accelerating the translation of research into practice and policy
Multi-level interventions to promote behavior change
Adoption of innovations in clinical care
Social context and tobacco

3. Outlined next steps for sponsorship

Mary Dean confirmed that the supporter prospectus is currently being updated and once it is ready it will be sent to Drs. Shelton and Bennett for review.

4. Other Business

Dr. Shelton asked the committee to mark their calendars for October 22-24 for the in-person program planning meeting which will be held in New York this year. Committee members and staff are asked to arrive on Sunday evening (10/22), the meeting will be held all day Monday (10/23) and a half day on Tuesday (10/24) with committee members and staff departing after 2pm on Tuesday, 10/24.

As a reminder, this meeting is when the final accept/reject decisions are made on first round abstracts. Any financial disclosure conflicts are addressed (with the exception of plenary sessions). Sessions are also scheduled by date and time and paper sessions are assembled and named.

Next Conference Call

Date: Tuesday, May 9, 2017

Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET

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