

Society of Behavioral Medicine
39th Annual Meeting & Scientific Sessions
New Orleans – April 11 -April 14, 2018
Program Committee Conference Call

Date: Tuesday, May 16, 2017
Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET
Dial in: 1.800.377.8846
Pass Code: 37484465#

In Attendance

Rachel Shelton, ScD, MPH Chair
Eric Hekler, PhD, Co-Chair
David X. Marquez, PhD, Past Chair

Staff

Mary Dean, JD, CAE
Erin Trimmer

Unable to attend

Gary G. Bennett, PhD, President
Deborah Bowen, PhD
Kristi Graves, PhD, SIG Chair
Jennifer Huberty, PhD
Meagan Helmick, MPH, CHES
Ryan Shaw
Charles Jonassaint, PhD
Andrea Cherrington, MD, MPH

1. Dr. Shelton motioned to approve the minutes from the small committee call on Tuesday, May 2, Dr. Hekler seconded. Minutes were approved.

2. Follow-up session structure discussion from 5/9 large committee call

SIG Breakfast Roundtable timing: Dr. Graves requested the committee consider extending the breakfast roundtables to 60 minutes from the current 45 minute timeslot. Dr. Shelton suggested either extending to the 60 minute timeslot by starting the sessions at 6:45am rather than 7am, or extending the sessions to 50 minutes and reducing the break between breakfast roundtables and symposia from 15 minutes to 10 minutes. The committee agreed that offering the 50 minute session was a better option than starting earlier. Dr. Shelton will follow-up with Dr. Graves with the option and inform the committee of her response.

Poster Signage: Ms. Trimmer informed the committee that the poster numbers were smaller for the 2017 meeting to fit better on the poster boards. Since the poster boards were 8x4 rather than 4x8 there was less surface space for each poster so the numbers were slightly less visible. The committee decided a map of the poster hall should be provided for each poster session to assist meeting attendees with navigating the poster hall.

Rapid Poster Presentations: The committee discussed and finalized the structure of the rapid poster presentations determining that the top scored poster presentations will be invited to present during the 12:45pm-1:45pm timeslot. Each presenter will be instructed to prepare for a 3 minute presentation to “sell” their poster and encourage attendees to visit their poster during the evening poster session. The committee discussed the importance of providing a clear structure of the purpose of the presentation. There will not be time for question and answer during the rapid presentations. There will not be any additional instructions added to abstract submission since the presentations will be selected based on reviewer scores.

3. Finalize process of identifying the top SIGs based on post-meeting evaluation feedback/selections

The top three SIGs will be selected by dividing the number of meeting attendees that selected each SIG on the post-meeting evaluation by the number of members in each SIG to account for the difference in size between the SIGs.

4. Fall Program Planning Meeting reminder

Dr. Shelton asked the committee to mark their calendars for October 22-24 for the in-person program planning meeting which will be held in New York this year. Committee members and staff are asked to arrive on Sunday evening (10/22), the meeting will be held all day Monday (10/23) and a half day on Tuesday (10/24) with committee members and staff departing after 2pm on Tuesday, 10/24. Dr. Hekler is checking on the dates and will let the committee know if they work.

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5. Speaker suggestions

The committee briefly discussed potential speakers for the 2018 Annual Meeting. Dr. Shelton indicated they are considering panels focused on what behavioral medicine can learn from social psychologists, industry partnerships, advocates, and journalists about translating our research, and engaging the public.

Dr. Hekler offered some suggestions including ideas42.org, hopelab.org, sagebase.org and Tim O'Reilly.

Next Conference Call

Date: Tuesday, May 23, 2017

Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET

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