Date: Tuesday, May 10, 2016
Time: 12:00 PM PT; 1:00PM MT; 2:00 AM CT; 3:00 PM ET
Location: Washington Hilton, Embassy Conference Room, Terrace Level

In Attendance
David X. Marquez, PhD, Chair
Rachel Shelton, Co-Chair
Jing Wang, PhD
Renee Umstattd Meyer, PhD, MCHES
Ana Abrantes, PhD
Susan Aguinaga, MS
Genevieve Dunton, PhD, MPH
Noel Brewer, PhD
Kathy Goggin, PhD
Clement Gwede, PhD, MPH, RN, FAAN
Kristi D. Graves, PhD
Matthew Buman, PhD
Andrea Cherrington, MD, MPH

Staff
Erin Trimmer
Johanna Moss
Amy Stone
Lindsay Bullock

Unable to attend
Kathleen Wolin, ScD, Past Chair
James F. Sallis, PhD, President
Angela Odoms-Young, PhD

1. Discussed overall meeting theme
Dr. Marquez gave a brief overview of the 2017 Annual Meeting theme “La Buena Vista: Expanding Horizons of Behavioral Medicine” explaining that the basis is to build on SBM efforts to improve the impact of research on policy and practice. Also, to stimulate discussion in adding research translation as an SBM organizational goal.

2. Disclosures and Biographical Data Forms
Ms. Trimmer requested that all committee members complete and return a financial disclosure and biographical data form to ensure that SBM stays compliant with continuing education requirements.

3. Analysis of post-meeting evaluations
The committee divided up the post-meeting evaluations prior to the call and reviewed the results:
Q1: Do you intend to be a member of SBM in 2016? 82% responded yes
Q2: How satisfied were you with your overall conference experience? 68% responded a great deal, individual comments Included: Meeting registration is too expensive, there are too many competing sessions, lack of food/breaks to get food, and quality of paper sessions, low quality of presentations.
Q3: How likely is it that you will attend the SBM Annual Meeting in 2017? 51% responded extremely likely with 30% responding somewhat likely.
Q4: Do you have any suggestions for how we might improve the following:
Poster sessions: Space too small and cramped, offer fewer posters in a bigger room, null results session was a good addition
Symposia: Lot’s of overlap, need more time for questions at the end, the unconventional discussions were a positive
Keynotes: Too many technology-focused talks, need more innovative behavioral science
SIG Courses/Pre-Conference Seminars: Too expensive.
Panel Discussions: Too much overlap and competition to attend sessions during same timeslots, more time for discussion and less time for presentation, the debate was well regarded.
Breakfast Roundtables: Too early, not long enough, need to provide more food.
Mentoring/Meet and Greet: Need to advertise more.

Q5: Do you have suggestions regarding preconference sessions we might offer at the 2017 meeting? Responses include: recommendations of a null results session, more mentoring opportunities and reduce the cost, offer fewer to reduce scheduling conflicts


Q7: A main goal of the SBM annual meeting is to provide opportunities for networking. Do you have suggestions for how we could improve this aspect of the meeting? Responses included: twitter was a useful tool to encourage engagement, add more time between sessions. Ms. Stone suggested polling members prior to the next annual meeting for additional networking opportunities/suggestions.

Q8: Who would you like to see give major talks at future SBM annual meetings? Responses include: Michelle Obama, Dean Ornish, Francis Collins, Susan Michie, Outside of academia, government officials, tech (google) health disparities and minority health.

Q9: Have you used a conference-specific mobile app at another conference this year? 42% responded yes.

Q10: How would you compare the SBM 2016 conference mobile app to others you have used this year? 83% responded the SBM app was either better, the same or worse leading the committee to the conclusion that attendees felt the app was ‘ok’.

Q11: Did you use the mobile app that was available for the 2016 annual meeting? 62% responded yes.

Q12: How useful did you find the mobile app? 35% responded the app was extremely useful while 57% responded it was a little/somewhat useful.

Q13: I used the SBM 2016 mobile app to… 98% used the app to locate session information and location.

Q14: Additional comments: lower abstract acceptance rate, improve quality of abstracts accepted, lack of food and beverage, consider Puerto Rico for upcoming meetings, keynote presentations were exceptional.
Mobile app related comments: would be better if presentation types were nested together, session notes should not be public, alerts when profile was viewed, newsfeed unnecessary

4. Discussion on formulating practice gaps and learning objectives
Ms. Moerke explained the process of formulating practice gaps and the importance of practice gaps being accurate reflections of the fields SBM serves through continuing education. Committee members were asked to begin identifying practice gaps for the 2017 Annual Meeting. Dr. Goggin suggested a practice gap of policy in translation.

5. Identified new abstract submission topic name
Ms. Trimmer gave a brief explanation of the changes to the abstract submission system for 2017 noting that a single pool of topics would be replacing the tracks and content areas to streamline the process to better reflect the key areas represented in the programming and asked the committee to brainstorm ideas for the official name for the new topics. Suggestions included subject area, research topics, areas, categories and keywords.

6. Reviewed existing track chair assignments to assist with identifying new ‘topic area’ chair candidates
The committee reviewed the list of existing track chairs and took into consideration the new topic areas to begin to identify candidates to chair the review process for each topic. Committee members were asked to email their suggestions to Ms. Trimmer after the call.

Next Conference Call
Date: Tuesday, May 17, 2016
Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET
Dial in: 1.800.377.8846
Pass Code: 37484465#