

Society of Behavioral Medicine
39th Annual Meeting & Scientific Sessions
New Orleans – April 11 -April 14, 2018
Program Committee Conference Call

DATE Tuesday, February 6, 2018
TIME 3 p.m. ET/2 p.m. CT/1 p.m. MT/12 p.m. PT
TO JOIN VIA VIDEO: <http://bluejeans.com/numbers>
TO JOIN VIA PHONE: 1) +1.408.740.7256 (United States)
+1.408.317.9253 (Alternate number)
(<http://bluejeans.com/numbers>)
2) Enter Meeting ID: 572 142 993
3) Press #

In Attendance

Rachel Shelton, ScD, MPH Chair
Eric Hekler, PhD, Co-Chair
David X. Marquez, PhD, Past Chair

Staff

Erin Trimmer
Mary Dean, JD, CAE
Lindsay Bullock
Lauren Seward

1. Approve minutes from 1.9.18 and 1.16.18 calls

Dr. Shelton motioned to approve the minutes from the calls. Dr. Marquez seconded the motion; minutes were approved.

1. Registration Update

Dr. Shelton informed the committee that as of nine weeks prior to the 2017 meeting, there were 412 registrations. At the same checkpoint in 2018, there are 499 registrations, showing a significant increase this year.

2. Band

Ms. Trimmer has been in contact with a marching band looking for a smaller version of the full bands available – approximately 20 members. This specific band is looking for a \$1500 payment, which is high within the program budget. Dr. Shelton asked the group if they think it would be worth the cost. Dr. Hekler suggested that there would be very little playing time, if they are performing between the Meeting Kickoff and the poster session. He asked, if ten, fifteen minutes would be a waste of money? Dr. Marquez brought up the point of cost versus benefit. Dr. Shelton suggested that we can work with the hotel to use that money to pay for gym access for a select group of meeting attendees.

Dr. Shelton brought up the possibility of the program committee wearing beads and masks before or after the Presidential Keynote, prior to the Awards Ceremony. This would be instead of the band, while still bringing in the New Orleans style without the cost. While this might make the Awards Ceremony more interesting, Dr. Hekler thought that lengthening this time period might not be in our best interest.

Dr. Hekler also advised that if the Program Committee is still planning to distribute surveys during this time, it may become hectic. Dr. Hekler instead recommended the Program Committee hand out beads following the Kickoff session with the Mayor-elect if at all.

3. WISH/CCC Session

Ms. Trimmer informed the committee that the WISH/CCC Session is moving forward with their schedule on Monday evening, Tuesday, and a discussion Thursday. Dr. Hekler says that the committee is still looking for nominations for attendees to invite to the sessions.

5. Saturday Design Challenge

The committee reviewed the SIGs results for the Saturday Design Challenge and found a number of the ideas helpful and thorough. Suggestions included Leadership/Student 1:1s, similar to "Meet the Consultants"/"Meet the Board", and a

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number of Trainee/Student-focused events. Ms. Seward will be reaching out to the Local Arrangements Committee to consider groups to invite to Saturday's events. Ms. Shelton will reach out to GirlTrek to invite their local chapter, pending a reasonable attendance.

6. Questionnaire

A short survey will be taking place after Dr. Bennett's Presidential Keynote, likely prior to the Awards Ceremony. This survey will focus on reaching out to attendees and members asking them why they might consider staying or leaving on Saturday's events. Dr. Hekler will be writing up a few questions to include in the survey for our next discussion.

7. Rapids Abstracts

The committee reviewed the rapids decisions made by the chairs. There were a number of conflicting decisions made by the chairs that did not match the decisions of the reviewers. Dr. Shelton highlighted the conflicting decisions and will distribute following the meeting. By the end of the day, the Program Committee will have made final decisions on all rapids abstracts.

4. Other Business

The GirlTrek Master Lecture and the Policy Panel have switched times and locations.

Next Program Committee Conference Call

Date: Tuesday, November 16, 2018

Time: 12:00 PM PT; 1:00 PM MT; 2:00 PM CT; 3:00 PM ET