

Society of Behavioral Medicine
39th Annual Meeting & Scientific Sessions
New Orleans – April 11 -April 14, 2018
Program Committee Conference Call

DATE Tuesday, February 27, 2018
TIME 3 p.m. ET/2 p.m. CT/1 p.m. MT/12 p.m. PT
TO JOIN VIA PHONE: 1) +1.800.377.8846 (United States)
2) Enter Meeting ID: 37484465#

In Attendance

Rachel Shelton, ScD, MPH Chair
Eric Hekler, PhD, Co-Chair
David X. Marquez, PhD, Past Chair

Staff

Erin Trimmer
Mary Dean, JD, CAE
Lindsay Bullock
Lauren Seward

1. Registration Update

Dr. Shelton informed the committee that as of eight weeks prior to the 2017 meeting, there were 907 registrations. At the same checkpoint this year in 2018, there are over 965 registrations.

2. Speed Networking Session

Dr. Shelton has confirmed fourteen mentors to participate in the session. Early career professionals, post-doc, and trainees are also encouraged to sign up along with students. The first notification to sign up was sent today, listing the mentors available. Those interested in attending the session as a trainee are asked to RSVP to Ms. Seward, and they will have until March 8 to do so.

3. Basketball and Tennis

Ms. Trimmer informed the committee that at this point we have 47 registrants who indicated that they would be interested in a pickup game of basketball during the meeting, and 27 for tennis. As it is likely that this number will go up by the end of Early Bird Registration, she suggested to wait on deciding final details until then. As sessions do not end until 7:15, it may be best to wait until 8:30 to schedule anything to allow for people to have dinner, change, and warm up if they would like to do so.

4. Awards Reminder

Dr. Bennett's Presidential Keynote will take place from 5-5:40 p.m. on Thursday evening, immediately followed by the Awards Ceremony in the same room to take place from 5:40-6:00 p.m. Individual award winners will be asked to come to the stage to accept their award, and group award winners will be asked to stand when their name is called. Following the ceremony, group award winners may come to the stage for photos. Background slides will be created and Ms. Bullock will write a script for Dr. Bennett will announce award winners, and Ms. Bullock will hand out the awards during the ceremony.

5. Onsite Survey Questions

Dr. Hekler began a draft of what might be included in the survey sent out via push notifications regarding Saturday meeting events. This survey would potentially be done through the app. Ms. Trimmer and Ms. Seward will be reaching out to the app company to ask what types of questions they can accommodate, whether they have text limitations, and cost. Once this information is gathered, the committee will return to restructure the survey.

6. Post-Meeting Survey

Dr. Hekler asked whether it would be beneficial to include questions about micro-credentialing; Ms. Dean said that they would not have direction regarding this subject until after the meeting.

The committee may remove app-based questions from the 2017 survey after the new app was used, and the committee may add a question regarding Saturday events.

Society of Behavioral Medicine
39th Annual Meeting & Scientific Sessions
New Orleans – April 11 -April 14, 2018
Program Committee Conference Call

7. Local Restaurant Options

The local arrangements committee has provided a list of nearby restaurant options that will be posted on the website. This information can also potentially be included on the back of the Welcome Letter, stuffed in registration packets, or emailed out to all attendees.

8. Other Business

Next week's meeting discussion would only include conversation about cancelling courses and seminars with low-attendance, so the committee call will be cancelled. Discussion will take place via email.

Next Program Committee Conference Call

Date: Tuesday, February 27, 2018

Time: 12:00 PM PT; 1:00 PM MT; 2:00 PM CT; 3:00 PM ET