

**Society of Behavioral Medicine**  
**37<sup>th</sup> Annual Meeting & Scientific Sessions**  
Washington DC– March 30-April 2, 2016  
Program Committee Conference Call

Date: Tuesday, February 16, 2016

Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET

Dial in: 1.800.377.8846

Pass Code: 37484465#

**In Attendance**

Kathleen Wolin, ScD, Chair

David X. Marquez, PhD, Co-Chair

**Staff**

Erin Trimmer

Johanna Moss

**Unable/not asked to attend**

Amy Stone

Marian L. Fitzgibbon, PhD, President

Lila J. Rutten, PhD, MPH, Past Chair

Molly L. Greaney, PhD

Christopher N. Sciamanna, MD, MPH

Reginald Tucker-Seeley, ScD

Elissa Jelalian, PhD

Diane M. Santa-Maria, DrPH, MSN, RN

Courtney J. Peasant, PhD, MS

Kristi D. Graves, PhD

**1. Approved minutes from 1.28.16 and 2.5.16 calls**

Dr. Wolin moved to approve the minutes, minutes were approved.

**2. Registration Update**

2016-725, 2015-669, 2014-604

**3. Discussion on populating program committee and transitioning to the program chair position**

Dr. Wolin provided some background into the process of populating the committee, noting that she worked with SBM President Marian Fitzgibbon, PhD adding that staff can provide lists of member types/credentials to assist in meeting all continuing education standards. Jim Sallis, PhD, SBM's incoming president will nominate the 2018 program committee chair (with assistance from the 2018 president). Dr. Marquez commented that the call structure seemed to work well with the small committee meeting weekly and the large committee once a month.

Dr. Wolin suggested creating policies for future advertisers including logo requirements and documentation.

**4. Finalize/approve post meeting evaluation**

Dr. Wolin determined that the app-based questions would apply to plenary sessions only and both Drs. Wolin and Marquez approved the post-meeting evaluation.

**Next Conference Call**

Tuesday, March 1, 2016

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