

**Society of Behavioral Medicine**  
**39<sup>th</sup> Annual Meeting & Scientific Sessions**  
New Orleans – April 11 -April 14, 2018  
Program Committee Conference Call

DATE Tuesday, February 13, 2018  
TIME 3 p.m. ET/2 p.m. CT/1 p.m. MT/12 p.m. PT  
TO JOIN VIA VIDEO: <http://bluejeans.com/numbers>  
TO JOIN VIA PHONE: 1) +1.408.740.7256 (United States)  
+1.408.317.9253 (Alternate number)  
(<http://bluejeans.com/numbers>)  
2) Enter Meeting ID: 572 142 993  
3) Press #

**In Attendance**

Rachel Shelton, ScD, MPH Chair  
Eric Hekler, PhD, Co-Chair  
David X. Marquez, PhD, Past Chair  
Deborah Bowen, PhD  
Andrea Cherrington, MD, MPH  
Kristi Graves, PhD, SIG Chair  
Meagan Helmick, MPH, CHES  
Charles Jonassaint, PhD

**Staff**

Erin Trimmer  
Mary Dean, JD, CAE  
Lindsay Bullock  
Lauren Seward

**Unable to attend**

Gary G. Bennett, PhD, President  
Ryan Shaw, RN  
Jennifer Huberty, PhD

\*Note: BlueJeans was not working for many attendees, so some were cut out during the meeting.

**1. Registration Update**

Dr. Shelton informed the committee that as of eight weeks prior to the 2017 meeting, there were 519 registrations. At the same checkpoint in 2018, there are over 650 registrations, showing a significant increase this year.

**2. Abstract Submission Update: Program Now Available Online**

Dr. Shelton informed the committee that there were approximately 400 rapid abstracts submitted in 2017, while there were 379 submissions this year. This is consistent with 2015 and 2016 numbers, proving that 2017 was just an especially successful year. This year there is a larger poster hall, allowing for a higher acceptance rate. 352 abstracts were accepted, bringing the total number of posters accepted to 1241.

The total number of abstract submissions over the years are as follows:

2015: 1290 submissions  
2016: 1500 submissions  
2017: 1794 submissions  
2018: 1777 submissions

**3. Post-meeting Networking Session**

Dr. Shelton brought up the idea, previously discussed by the small committee, that SBM has a structured networking session following the Saturday keynote session for students to meet with members of the SBM leadership. Ms. Trimmer clarified to the group that the keynote ends on Saturday at 12:15 p.m., and there is meeting space available until 2 p.m.

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Dr. Graves was in favor of the idea, and offered that SIG Chairs would also support, giving their time if needed. While Dr. Marquez also liked the idea, pointing out that it is low-cost. However, attendees may have already booked flights and may not be able to attend. He suggests inviting a variety of leadership; students may want to hear from different SIG Chairs. Dr. Graves will reach out the following Wednesday to SIG Chairs and invite them to the event.

**4. Saturday Survey**

The program committee had previously spoken about having attendees take a brief survey either before or after Dr. Bennett's Presidential Keynote. Dr. Shelton spoke with Dr. Bennett who decided it would be best not to have attendees take the survey at that time so attention wouldn't be drawn from the keynote, and instead suggested to do the survey following the awards ceremony. The committee doesn't think anyone would be moved to take the survey right at the end of the ceremony, and that they'd just want to leave the room right away.

Dr. Shelton wants to know if there may be a better session to promote the survey. Ms. Helmick suggested that there is a push notification right before plenary sessions, that way nobody needs to make a verbal announcement before or during the sessions.

**5. Program Committee Participation**

The New Orleans CVB will be providing beads for the program committee to hand out while playing New Orleans music. The committee agrees the best time to do this is Wednesday evening directly following the Mayor's introduction. Ms. Trimmer is going to ask how many beads the CVB will be providing.

**6. Remaining Funds**

Because the Program Committee has decided not to bring in a band, there are a remaining \$1800. Dr. Shelton suggested sponsoring gym entry fees, but at \$5/day, that money only covers so many vouchers – only 360 5-day passes. This could potentially go to SIG Chairs.

Dr. Graves suggested that the money instead goes towards paying for snacks or a lunch for anyone who stays Saturday afternoon for the Speed Networking session. Since the event takes place during the lunch hour right after a keynote session, attendees likely won't have time to have anything to eat.

**Next Program Committee Conference Call**

Date: Tuesday, February 20, 2018

Time: 12:00 PM PT; 1:00 PM MT; 2:00 PM CT; 3:00 PM ET