Welcome to the SIG Council
Dr. Graves welcomed chairs.

Introduction to Web Team Liaison
The Web Team has noticed that with the social media takeovers and increase in the use of social media in general that the activities of The Web Team and the SIGs have begun to overlap more. They thought that it would be a good idea to have Web Team members take turns sitting in on SIG Council calls.
Danielle Miro was the Web Team member that joined this month’s call and she talked about a Facebook Live effort that the web team is working on for the annual meeting. They would like at least one of the chairs for each SIG to sign up for a time during the Annual Meeting to do a short video on Facebook Live. The student volunteers will be helping with this and will be asking a few brief questions including:

- What is your name, institution, research area, and SIG.
- What session did you find most interesting so far? Why?
- What is your SIG planning/hosting at the meeting?

Next Steps: Anne Hahn will follow up via email with available timeslots for chairs or other members of the SIG leadership teams (e.g., student liaisons).

**MVH SIG Presentation**

This past year the MVH SIG was part of a special issue for The Journal of Behavioral Medicine. They are also hosting a pre-conference course with the IPC and Spirituality and Health SIGs at the 2017 Annual Meeting. Since their focus area applies to many different health concerns and other SIG areas they have been able to collaborate with other SIGs on projects and hope to continue and grow these collaborations.

The chairs asked if SIG members see other areas for collaboration and Child and Family Health was brought up as an area for collaboration, specifically surrounding families during the deployment of a loved one.

**Action Item:** All SIGs should try to document these conversations about collaboration they have at AM17—whether formal or informal meetings to discuss future collaborations. Dr. Graves would like to capture all levels of cross-SIG collaborative efforts as well as SIG collaborations with external groups.

**EMMH SIG Presentation**

The EMMH SIG is a broad, crosscutting SIG that covers various disciplines. They have 15 active members in their core planning committee and established sub committees this year.

Some of the groups that the EMMH SIG formed were a precision medicine for ethnic minority and multicultural groups and a training, education, and mentoring group. The precision medicine group also were a part of the special issue for The Journal of Behavioral Medicine and planned a session for the Annual Meeting. A successful outgrowth of the special issue activities is a writing group that is collaborating on new manuscripts. The training, education, and mentoring group has planned a mock grant review pre-conference session in collaboration with the Cancer SIG; this opportunity will now provide reviews of R-series grants (vs. a past focus on K-awards). The EMMH SIG will also give career development awards this year.

Given the cross-disciplinary nature of the SIG, they were interested in strategies to increase member engagement. They also noticed is that they have had a drop in membership from 2015 to 2016. As one way to look into the drop in membership, they asked if it would be possible to get a report of those who had left the SIG to get feedback from them about why they chose to leave.

Next Steps: Anne Hahn will look into the possibility of getting a report of those who leave a SIG from year to year and will report back.

**Webinar Administration Proposal**

Dr. Diefenbach went over the Webinar Administration Proposal (see attached). SIGs are encouraged to think about additional thoughts or questions they have related to webinars.

**Annual Report and Breakout Group Sessions**

Dr. Graves reminded council that Annual Reports are due to Anne Hahn by February 28.

Dr. Graves went over the small group breakout session topics for the in person meeting at the 2017 Annual Meeting. The Council members approved the group topics below.

1) Member Engagement
2) SIGs & Social Media
3) SIG Leadership Transitions
4) Collaborations across SIGs and beyond

**Next meeting**
Wednesday, March 1: 9 a.m. HT/12 p.m. PT/1 p.m. MT/2 p.m. CT/3 p.m. ET