Date: Tuesday, December 13, 2016
Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET
Dial in: 1.800.377.8846
Pass Code: 37484465#

In Attendance
David X. Marquez, PhD, Chair
Andrea Cherrington, MD, MPH
Jing Wang, PhD
Kristi D. Graves, PhD
Ana Abrantes, PhD
Genevieve Dunton, PhD, MPH
Matthew Buman, PhD
Kathy Goggin, PhD
Clement Gwede, PhD, MPH, RN, FAAN

Staff
Erin Trimmer
Mary Dean, JD, CAE

Unable to attend
James F. Sallis, PhD, President
Rachel Shelton, Co-Chair
Kate Wolin, ScD, Past Chair
Renee Umstattd Meyer, PhD, MCHES
Angela Odoms-Young, PhD
Noel Brewer, PhD
Susan Aguinaga, MS

1. Rapid communications abstract submission update
Dr. Marquez informed the committee that there are currently 48 rapid communications abstracts submitted as compared to 29 in previous years.

2. Annual meeting registration update
Dr. Marquez informed the committee that there are currently 160 registered for the meeting as compared to 90 at the same time last year. Dr. Graves requested staff send the committee a breakdown of member type registered for analysis after the call.

3. Online planner announcement
Dr. Marquez encouraged the committee to check out the new online planner which is replacing the previous pdf version of the preliminary program. He explained that it now allows users to search by day, topic, speaker and session type.

4. Identified additional paper session chair candidates
The committee identified additional paper session chairs based on the responses of previous candidates. Staff will send out invitations and keep the committee informed of progress.

5. Discussion of how to use additional meeting space available at Hilton San Diego Bayfront
Dr. Marquez explained to the committee that there are four small meeting rooms available on Thursday, 3/30 and Friday, 3/31 and staff is looking for suggestions on how to best utilize the space whether it is related to the Active Conference or networking.

One idea generated was to assign specific key topics to the space and allow for networking based on interests pertaining to the topics.
Dr. Wang suggested assigning specific fitness-based sessions in some of the rooms (i.e. meditation, yoga).

Dr. Graves proposed assigning rooms to various career-stages to allow for networking based on career stage-related topics.

Another suggestion was to contact the Student SIG to see if there are any additional space-specific needs. Staff will reach out to the Student SIG Chair to see if there is a need and determine the next steps.

Next Conference Call
Date: Tuesday, December 27, 2016
Time: 12:00 PM PT; 1:00 PM MT; 2:00 PM CT; 3:00 PM ET
Dial in: 1.800.377.8846
Pass Code: 3748465#