

ETCD Council Minutes

Date: Thursday, December 10, 2015

Time: 12 p.m. ET/11 a.m. CT/10 a.m. MT/9 a.m. PT

Call line: 1 (800) 377-8846

Code: 38206000

In attendance

Nicole Zarrett, PhD (Chair)

Jamie Bodenlos, PhD

Heather Cole-Lewis, PhD

Ashley Day, PhD

Vicki DiLillo, PhD

Amy Huebschmann, MD

Lori Pbert, PhD

Barbara Stetson, PhD

Regrets

Georita Marie Frierson, PhD

Valerie Myers, PhD

Karen Oliver, PhD

Staff

Erica Linc

Review of awards process and timeline

The council has a full roster of reviewers for the following awards: Outstanding Dissertation, Distinguished Research Mentor Award (no applications for Distinguished Clinical Mentor), Distinguished Student, and Excellence in Behavioral Medicine Training Program. Reviews are due by January 1 and the council may schedule a call earlier in the month to review the recommendations.

Review Web Services' responses to questions regarding the syllabi program site updates

Members of the council reviewed responses received from EDI's Director of Web Services Shawn Dimmer and discussed further thoughts and ideas that they had for the program. Additional thoughts and ideas included adding search filters that could identify school or institution type; type of course/course format; instructional level; whether there is an active learning component; and whether there is a service learning component.

Action items:

- Ms. Linc will compile the notes she took during the discussion and send them to Dr. Zarrett who will clean them up and add options to the predefined filters that the council would like to add.

Consultation program survey results

The council reviewed the responses to the Consultation Program's survey. Discussion centered on ways to make the program more robust and increase its utilization. Suggestions included the following:

- Recruiting a larger variety of consultants and advertise who some of them are.
- Promote the program during ETCD Council planned events at the Annual Meeting.
- Invite consultants to serve in a Meet the Professors sort of event in a future meeting.
- Asking SIG chairs to recruit SIG members as consultants, and promote the program on their listservs and during their meetings at the Annual Meeting.

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- Creating a certificate of recognition to give to consultants at the Annual Meeting.
- Creating a program flyer that lists the consultants and provides a link.

Next call (may be pushed up in order to review award recommendations)

Date: Thursday, January 14, 2016

Time: 12 p.m. ET/11 a.m. CT/10 a.m. MT/9 a.m. PT

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