Date: Tuesday, November 8, 2016
Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET
Dial in: 1.800.377.8846
Pass Code: 37484465#

In Attendance
David X. Marquez, PhD, Chair
Rachel Shelton, Co-Chair
Kate Wolin, ScD, Past Chair
Angela Odoms-Young, PhD
Andrea Cherrington, MD, MPH
Jing Wang, PhD
Noel Brewer, PhD
Ana Abrantes, PhD
Genevieve Dunton, PhD, MPH
Matthew Buman, PhD
Susan Aguinaga, MS
Kristi D. Graves, PhD

Staff
Erin Trimmer
Mary Dean

Unable to attend
James F. Sallis, PhD, President
Renee Umstattd Meyer, PhD, MCHES
Kathy Goggin, PhD
Clement Gwede, PhD, MPH, RN, FAAN

1. Brief update on abstract submission final numbers
Dr. Marquez provided a summary of the final abstract submission acceptance numbers for the committee (see below for the detailed table).

<table>
<thead>
<tr>
<th>Session Type</th>
<th>Number of Abstracts Submitted</th>
<th>Number of Abstracts Accepted</th>
<th>Acceptance Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Conference Seminar</td>
<td>23</td>
<td>19</td>
<td>83%</td>
</tr>
<tr>
<td>Symposia</td>
<td>87</td>
<td>84</td>
<td>97%</td>
</tr>
<tr>
<td>Panel Discussion</td>
<td>28</td>
<td>26</td>
<td>93%</td>
</tr>
<tr>
<td>Paper and Poster</td>
<td>834</td>
<td>762</td>
<td>91%</td>
</tr>
<tr>
<td>Paper Only</td>
<td>53</td>
<td>34</td>
<td>64%</td>
</tr>
<tr>
<td>Poster Only</td>
<td>342</td>
<td>288</td>
<td>84%</td>
</tr>
<tr>
<td>Pre-Conference Course</td>
<td>15</td>
<td>15</td>
<td>100%</td>
</tr>
<tr>
<td>Breakfast Roundtable</td>
<td>18</td>
<td>18</td>
<td>100%</td>
</tr>
<tr>
<td>Midday Meeting</td>
<td>20</td>
<td>20</td>
<td>100%</td>
</tr>
<tr>
<td>Overall Acceptance Rate</td>
<td>1419</td>
<td>1265</td>
<td>89%</td>
</tr>
</tbody>
</table>
2. Overview of recent board meeting
Dr. Marquez informed the committee about the recent board of directors meeting that was held in Washington DC the weekend prior to the call noting the board expressed enthusiasm regarding the program and plenary speakers for the 2017 Annual Meeting. Also, the board discussed adding a local chair to the paper sessions to provide attendees with examples of local translation of research to practice.

The committee brainstormed ways in which to implement adding local chairs to the existing chair/co-chair structure of the paper sessions determining that it will be best for the small committee to identify a handful of pilot paper sessions for the new structure. Dr. Graves requested that the committee attempt to identify a diverse group of sessions to touch on multiple disciplines within SBM.

In order to determine the success of the new session chair structure Dr. Marquez suggested including an additional question on the post-meeting evaluation of the pilot sessions to collect attendee feedback.

3. Begin identifying paper session chairs
The committee reviewed the list of paper sessions with the individual paper presentations and presenters to begin identifying a senior and a junior SBM member to chair/co-chair each session.

Next Conference Call
Date: Tuesday, November 15, 2016
Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET
Dial in: 1.800.377.8846
Pass Code: 37484465#