DATE: Tuesday, November 13, 2018
TIME: 3pm ET/2pm CT/3pm MT/12pm PT
CALL: https://bluejeans.com/79981310?src=calendarLink
+1.408.740.7256 (United States)
Meeting ID: 799 813 109

In Attendance
Eric B. Hekler, PhD (Chair)
Alison Phillips Sheesley, PhD (Co-Chair)
Rachel C. Shelton, ScD, MPH (Past Chair)
Sherry L. Pagoto, PhD (President)
Austin S. Baldwin, PhD
Marissa Burgermaster, PhD
Gregory M. Dominick, PhD
Brian D. Gonzalez, PhD
Arlen C. Moller, PhD
Robert L. Newton, Jr, PhD
Chad D. Rethorst, PhD
Dori E. Rosenberg, PhD, MPH
Jamilia R. Sly, PhD
Carmina G. Valle, PhD, MPH

Staff
Rachel Mizar
Lindsay Bullock

Unable to Attend
Katelijne F. Acker, PhD, RN (RN)
Edith A. Burns, MD (MD)
Mary L. Greaney, PhD (CHES)
Lisa M. McAndrew, PhD (Psychologist)
John Torous, MD
Betina R. Yanez, PhD
Leah R. Yingling, BS

1. Annual Meeting Program Update
The small Program Committee held the Program Planning Meeting October 22-24. Abstract notifications were sent out. The abstract acceptance rates are below.

<table>
<thead>
<tr>
<th>Session Type</th>
<th>Acceptance Rate</th>
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<tbody>
<tr>
<td>Seminars</td>
<td>92%</td>
</tr>
<tr>
<td>Panel Discussions</td>
<td>50%</td>
</tr>
<tr>
<td>Symposium</td>
<td>79%</td>
</tr>
<tr>
<td>Paper and Poster</td>
<td>96%</td>
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<tr>
<td>Poster</td>
<td>97%</td>
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<tr>
<td>OVERALL</td>
<td>92%</td>
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The Board of Directors is meeting November 29th and 30th and the small Program Committee would like your input on the following items (welcome ceremony and Saturday activities) before we finalize the proposals for the Board.

2. Welcome Ceremony Discussion
Based off of Dr. Marissa Burgermaster’s idea we are moving forward with the structuring the welcome to focus on the past, present, and future. The Program Committee will invite members of the Wisdom Council and Trainees to share their ideas and visions. The second half of the welcome includes breakout sessions. Dr. Brian Gonzalez volunteered to help with the science communication breakout. Dr. Sherry Pagoto proposed getting rid of the fruit kabobs in an attempt to be fiscally responsible. The general feedback agreed with the decision. Rachel Mizar will work with the hotel to do one gluten free cake. Additionally, since we won’t have the fruit, we will increase from three cakes to four cakes. Dr. Dori Rosenberg volunteered to help with the industry speed networking breakout. Dr. Arlen Moller volunteered to help with the policy engagement breakout. Dr. Brian Gonzalez volunteered to help SBM staff with editing the videos. Note the previously discussed family tree activity has been removed to help make all events more inclusive.

3. Saturday Activities Discussion
The Program Committee will capitalize on engaging the public by promoting the patient focused Master Lecture and Closing Keynote on Saturday. Additionally, posters of potential public interest have been scheduled for Saturday. New this year, there will be a health fair. To engage mid-career members, a mid-career lab management session has also been added to Saturday. The health fair is designed to have members share resources with local community partners.
Dr. Marissa Burgher master asked if prototype items were welcome at the health fair. Dr. Eric Hekler noted that opportunities to engage the public in trials may come up, but shouldn’t be the focus. Dr. Sherry Pagoto noted that the full Program Committee should focus on recruiting resources and public attendees for the health fair. Dr. Brian Gonzalez suggested we send information via the SBM list serve. Dr. Eric Hekler mentioned that this will be the focus of the December full Program Committee meeting.

4. Other
Dr. Gregory Dominick reminded the group that the new Physical Activity Guidelines were released yesterday, November 12, 2018, and that maybe someone could speak on them on SBM’s behalf. Dr. Eric Hekler will reach out to Abby.

Next Program Committee Conference Call
Date: Tuesday, November 20, 2018
Small Committee Call