

Society of Behavioral Medicine
39th Annual Meeting & Scientific Sessions
New Orleans – April 11 -April 14, 2018
Program Committee Conference Call

DATE Tuesday, November 28, 2017
TIME 2:30 p.m. ET/1:30 p.m. CT/12:30 p.m. MT/11:30 a.m. PT
TO JOIN VIA VIDEO: <https://bluejeans.com/779811743?src=calendarLink>
TO JOIN VIA PHONE: 1) +1.408.740.7256 (United States)
+1.408.317.9253 (Alternate number)
(<http://bluejeans.com/numbers>)
2) Enter Meeting ID: 592 708 184
3) Press #

In Attendance

Rachel Shelton, ScD, MPH Chair
Eric Hekler, PhD, Co-Chair
David X. Marquez, PhD, Past Chair

Staff

Erin Trimmer
Mary Dean, JD, CAE
Lauren Seward

Unable to attend

Gary G. Bennett, PhD, President
Jennifer Huberty, PhD
Andrea Cherrington, MD, MPH
Charles Jonassaint, PhD
Meagan Helmick, MPH, CHES
Deborah Bowen, PhD
Kristi Graves, PhD, SIG Chair
Ryan Shaw, RN

1. Approve minutes from 11.14.17 call

Dr. Shelton motioned to approve the minutes from the 11.14.17 call. Dr. Hekler seconded. Minutes were approved.

2. Identify citation and merit winners

The program committee reviewed the scores of the top 50 scored paper and poster abstracts, the top 50 scored student paper and poster abstracts, and the top 50 abstracts identified by reviewers as citation-worthy.

From this list, the program committee chose to honor the top 41 scored paper and poster abstracts with the citation award, and the top 38 scored student paper and poster abstracts as meritorious.

Some papers were awarded with both if they qualified in both categories. Historically the program committee has selected approximately 30 papers in each category. For the 2018 meeting there will not be an overt issue with space restrictions, so the program committee was not hesitant in honoring 41 and 38 rather than 30 each.

3. Discussion Richard Stevens panel discussion

Abstract submitter Richard Stevens reached out to Ms. Trimmer to inquire about whether his panel discussion was accepted or rejected. It appears he fell one step short of submission and literally did not hit submit so the session did not go to review. One accepted panel decided to withdraw their presentation from the meeting, so there is room if the panel is accepted.

The program committee decided that they will take the panel discussion into consideration and review the abstract. The committee will look at the abstract itself, the questions in which all abstract reviewers use in order to evaluate abstracts, and the abstracts of the six rejected panel discussions for comparison.

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4. Continue discussion of Saturday promotions

The committee continued discussing options to promote the Saturday program items for the meeting. One option brought up, geared toward student SBM members, was to raffle off free annual memberships to a set number of attendees who used a promoted hashtag during Saturday.

The committee returned to the previously discussed option of opening up the program to locals. It was questioned whether it would be best to open attendance to all locals or students specifically, and specifically during the keynote or for the entire day.

Dr. Hekler brought up that it may be beneficial to open up the meeting all day so that those in attendance can experience the full meeting rather than just a speaker, and to better understand the purpose and community of SBM. The group discussed that if the meeting was open to any locals, it may be difficult to track.

The committee decided that if the day is available for open attendance, SBM would not charge money for attendance.

Dr. Marquez suggested that it may be beneficial to gear the day towards students. The committee agreed that students both within SBM and potential local attendees could benefit from having the day be more student-based.

The committee requested that the Student SIG provide suggestions and information regarding how a day could be most valuable to their demographic.

5. Discuss instances of multiple presenters

There are a number of paper presentations within the meeting that have one presenter scheduled to present more than one paper.

Dr. Marquez explained that this happens and is often unavoidable, as papers from the same author are often written on similar subjects that fit well into sessions. Additionally, the reviews and session creation is blind. While at this point, the committee discussed, it is not possible to move presentations around, it is possible to request to the presenter that a second author presents one of the papers during the session.

6. Discuss program planning meeting/review process

Dr. Hekler has written up a clarified program planning meeting/review process. This document includes program values, explanations of contribution types, and the review and meeting planning process itself.

The committee discussed whether this information should be shared online, either via the website or a blog post. This could be beneficial to gain feedback.

Dr. Marquez suggested that this may be dangerous, as although SBM and the committee would gain transparency, they would lose their freedom. Annually the program committee finds ways to improve their processes, and sometimes certain processes may work better for specific committees each year while they may not work for future groups.

The committee agreed that it would be best to only publish the contribution types and their purpose in a blog post written by Dr. Hekler. Ms. Trimmer will send current information so that the post does not contradict anything already posted online. Prior to posting, There will be a timeline created and it will be shared with Dr. Pagoto.

4. Other Business

- Dr. Shelton and Ms. Trimmer will share information regarding the program planning meeting and review process with the SBM Communications Manager for the Outlook newsletter.
- Because of the French Quarter Festival happening during the SBM meeting in New Orleans, attendees will need to book their hotels early before they are filled up.

Next Program Committee Conference Call

Date: Tuesday, December 19, 2017

Time: 12:00 PM PT; 1:00 PM MT; 2:00 PM CT; 3:00 PM ET