

**Society of Behavioral Medicine**  
**40<sup>th</sup> Annual Meeting & Scientific Sessions**  
Washington, D.C. – March 6-9, 2019  
Program Committee Conference Call

DATE Wednesday, October 16, 2018  
TIME 3pm ET/2pm CT/3pm MT/12pm PT  
CALL <https://bluejeans.com/398428355?src=calendarLink>  
Phone Dial-in  
+1.408.740.7256 (United States)  
Meeting ID: 216 189 559

**In Attendance**

Eric B. Hekler, PhD (Chair)  
L. Alison Phillips, PhD (Co-Chair)  
Rachel C. Shelton, ScD, MPH (Past Chair)  
Sherry L. Pagoto, PhD (President)

**Staff**

Lindsay Bullock  
Rachel Mizar  
Lauren Seward

**1. Supporter Information**

Dr. Hekler introduced the 2019 Exhibitor Prospectus, Email Template, and Supporter One-Pager. These have been distributed to past supporters, the Local Arrangements Committee, the Scientific and Professional Liaison Committee, the Digital Health Council, and all members have been encouraged to reach out to at least one company. One criticism of the prospectus was that the target audience percentages add up to exactly 100%, while many SBM members wear multiple hats (Administration, Clinical Practice, Research, and Supervisor/Teaching). The committee suggested that in the future, secondary roles are also included in these statistics.

**2. Approve Minutes**

Dr. Hekler moved to approve the minutes from 10/3 and 10/9. Dr. Phillips seconded; minutes were approved.

**3. Non-Scientific Abstract Review**

The committee members had taken time outside of the meeting to review Midday Meetings, Breakfast Roundtables, and Pre-Conference Courses. After discussing those that were flagged to take a second look, all were approved.

**4. In-Person Committee Meeting**

The committee will be arriving in Milwaukee on Monday, although due to timing will not meet until Tuesday morning. Meals must be ordered, but all other details are taken care of.

**4. Saturday Health Fair**

Dr. Pagoto joined the call to review plans for the Saturday activities.

**Next Program Committee Conference Call**

Date: Tuesday, October 30, 2018  
*Small Committee Call*