



## 41<sup>st</sup> Annual Meeting & Scientific Sessions 2020 Program Committee Conference Call

Date: Wednesday, January 8, 2020  
Time: 11am ET/10am CT/9am MT/8am PT

### **In Attendance**

L. Alison Phillips, PhD (Chair)  
Eric B. Hekler, PhD (Past Chair)

### **Staff**

Lindsay Bullock (Executive Director)  
Angela Burant (Meetings Manager)  
Tara Withington (Consulting Partner)

### **1. Approve 12/4 and 12/18 Minutes**

Dr. Phillips moved to approve minutes. Dr. Hekler seconded; minutes were approved.

### **2. Diversity of Speakers Discussion**

The committee discussed reasons to limit how many times a person could present at a session. There is limited space at our meeting and we would like to try to honor as many people coming into the meeting. Need protected space for diversity of speakers. Decide if SBM meeting mission statement is to have the best science or to have diversity in speakers. SBM could also have a combination of the two like Mrs. Withington discussed some of her other clients do. Dr. Phillips will bring up the discussion on the Large Program Committee call on January 13, 2020. Logistically we would have to figure out if we limit the number of submission someone can submit or limit the number of times someone can present an accepted abstract. If we limit number of people to speak on accepted abstracts, then SBM staff will have to do most of the work to see how many times someone is slotted to speak. Dr. Phillips said she could mention some other societies and how they worked to limit the number of times someone speaks.

### **3. Repeating Pre-Conference Courses**

The program committee discussed possibly limiting the occurrence of repeating pre-conference courses. There are two courses that have been showing up almost every year from 2017-2020. The "Nuts and Bolts" of Behavioral Intervention Development: Study Designs, Methods and Funding Opportunities which is submitted by Dr. Susan Czajkowski. The other reoccurring one is What You Need to Know about Writing Grants: Tips and Techniques from Experts.

### **Next Program Committee Conference Call**

January 13, 2 pm CT  
*Large Committee Call*