Date: Tuesday, January 31, 2017  
Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET  
Dial in: 1.800.377.8846  
Pass Code: 37484465#

**In Attendance**  
David X. Marquez, PhD, Chair  
Rachel Shelton, ScD, Co-Chair  
Kate Wolin, ScD, Past Chair  

**Staff**  
Erin Trimmer  
Mary Dean, JD, CAE  

**Unable to attend**  
James F. Sallis, PhD, President  
Renee Umstattd Meyer, PhD, MCHES  
Angela Odoms-Young, PhD  
Susan Aguinaga, MS  
Jing Wang, PhD  
Kristi D. Graves, PhD  
Ana Abrantes, PhD  
Clement Gwede, PhD, MPH, RN, FAAN  
Noel Brewer, PhD  
Andrea Cherrington, MD, MPH  
Genevieve Dunton, PhD, MPH  
Matthew Buman, PhD  
Kathy Goggin, PhD

**1. Annual meeting registration update**  
Dr. Marquez informed the committee that there are currently 526 registered for the meeting as compared to 314 at this point in 2016.

**2. Discussion of alternative poster hall options**  
Due to the space limitations and record number of poster submissions, staff has reached out to the Hilton San Diego Bayfront in an effort to secure additional meeting space and was unable to due to additional groups in house during the same period. As a result, staff will work with the annual meeting decorator to create a floorplan utilizing an additional breakout room and the Indigo Foyer as part of the poster hall.

**3. Rapid communication abstract final decisions**  
Due to the poster hall space limitations the rapid communications chairs have based their recommendations on a 70% acceptance rate. The program committee reviewed the abstracts recommended for rejection and agreed to move forward based on the recommendations.

**4. Reconsider an abstract for presentation at annual meeting**  
Staff was contacted by the submitter of the abstract “Perceptions of an Affordable Housing Smoking Ban Differ among Smokers and Nonsmokers: Implications for Policy Implementation”. This abstract was initially a first round submission which came just short of actually submitting, the committee reviewed the abstract and determined it should be accepted as a poster presentation. Staff will notify the submitter when the rapid communications notifications are sent out on February 2.

**Next Conference Call**

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Date: Tuesday, February 14, 2017
Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET
Dial in: 1.800.377.8846
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