In Attendance
Eric B. Hekler, PhD (Chair)
L. Alison Phillips, PhD (Co-Chair)

Unable to Attend
Rachel Shelton, ScD, MPH (Past Chair)
Sherry L. Pagoto, PhD (President)

Staff
Lindsay Bullock
Rachel Mizar
Lauren Seward

1. Approve Minutes
Dr. Hekler moved to approve minutes from January 22. Dr. Phillips seconded; minutes were approved.

2. Attendance Update
Overall 1049 are registered, which is ahead of 2017 but behind 2018. Pre-conference sessions remain at low numbers but are expected to raise by the earlybird deadline. There are 24 SBM registrants who will be attending the health fair, but only 4 patient advocates registered. 200+ have shown interest in attending the 40th Anniversary event, 60 for speed networking, and 14 for the lab management session.

SBM staff will include a reminder in the next email blast to the membership reminding them to reach out to invite tentative patient advocates Saturday.

3. Post-Meeting Evaluation
Ms. Mizar will draft an email to the full program committee to come from Dr. Hekler canceling the final full committee meeting, but providing meeting and attendance updates. He will notify them Additionally there will be a thank you message, and a note to reach out to Dr. Phillips if you’re interested in serving for the 2020 meeting.