

**Society of Behavioral Medicine**  
**38<sup>th</sup> Annual Meeting & Scientific Sessions**  
San Diego– March 29-April 1, 2017  
Program Committee Conference Call

Date: Tuesday, January 24, 2017  
Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET  
Dial in: 1.800.377.8846  
Pass Code: 37484465#

**In Attendance**

David X. Marquez, PhD, Chair  
Rachel Shelton, ScD, Co-Chair  
Kate Wolin, ScD, Past Chair

**Staff**

Erin Trimmer  
Mary Dean, JD, CAE

**Unable to attend**

James F. Sallis, PhD, President  
Renee Umstattd Meyer, PhD, MCHES  
Angela Odoms-Young, PhD  
Susan Aguinaga, MS  
Jing Wang, PhD  
Kristi D. Graves, PhD  
Ana Abrantes, PhD  
Clement Gwede, PhD, MPH, RN, FAAN  
Noel Brewer, PhD  
Andrea Cherrington, MD, MPH  
Genevieve Dunton, PhD, MPH  
Matthew Buman, PhD  
Kathy Goggin, PhD

**1. Approved minutes from 1.10 and 1.17 committee calls**

Dr. Wolin moved to approve the minutes, Dr. Shelton seconded. Minutes were approved.

**2. Annual meeting registration update**

Dr. Marquez informed the committee that there are currently 429 registered for the meeting as compared to 259 at this point in 2016.

**3. Discussion on post-meeting evaluation**

The committee reviewed the 2016 post-meeting evaluation determining they would like to keep the same format with a shorter evaluation keeping the same questions.

**4. Review NIH ODP pre-conference session**

The committee reviewed a proposal for a pre-conference course submitted by the National Institute of Health Office of Disease Prevention relating to group randomized trials.

**5. Discussion of alternative poster hall options**

Staff informed the committee that due to lack of space and a record number of poster submissions, space is very limited within the poster hall. As a result alternative options for space are being considered including setting a limited number of poster boards in the Indigo Foyer directly outside the poster hall as well as expanding the poster hall into one of the breakout rooms and moving the sessions from the room to alternative locations. The committee was in agreement that these are the best options with the option to add a poster session midday on Friday, 3/31 as a last resort option if absolutely necessary.

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**Next Conference Call**

Date: Tuesday, January 31, 2017

Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET

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