Date: Tuesday, January 10, 2017  
Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET  
Dial in: 1.800.377.8846  
Pass Code: 37484465#

**In Attendance**  
David X. Marquez, PhD, Chair  
Rachel Shelton, Co-Chair  
Noel Brewer, PhD  
Andrea Cherrington, MD, MPH  
Genevieve Dunton, PhD, MPH  
Matthew Buman, PhD  
Kathy Goggin, PhD

**Staff**  
Erin Trimmer  
Mary Dean, JD, CAE

**Unable to attend**  
James F. Sallis, PhD, President  
Kate Wolin, ScD, Past Chair  
Renee Umstattd Meyer, PhD, MCHES  
Angela Odoms-Young, PhD  
Susan Aguinaga, MS  
Jing Wang, PhD  
Kristi D. Graves, PhD  
Ana Abrantes, PhD  
Clement Gwede, PhD, MPH, RN, FAAN

1. **Rapid communications abstract submission update**  
Dr. Marquez informed the committee that rapid communication abstract submissions have officially closed and SBM received a record number of abstracts at 457. This compares to 400 submissions in 2016 and 350 in 2015.

The abstracts are now under review, reviewers have until Thursday, January 19 to complete their reviews at which point they will be sent back to the rapids chairs for recommendations prior to the program committee selection. Notifications will be sent out on Thursday, February 2.

2. **Annual meeting registration update**  
There are currently 292 registered for the meeting which is still trending above previous years.

3. **Online planner announcement**  
The committee briefly discussed the new online planner and agreed to take a more in-depth look at it over the next month prior to the next call to discuss again and offer feedback.

4. **Identified additional paper session chair candidates**  
Additional candidates for sessions missing chairs were identified and processes for selecting more candidates (as needed) were discussed. Staff to send invitations to the candidates identified after the call.

5. **Other business**  
Dr. Brewer suggested including a question on the post-meeting evaluation asking attendees to suggest which activities they feel can be discontinued at future meetings. His suggestion for the question reads as follows: “Like many professional societies, SBM has finite resources. Please identify any activities that SBM could scale back or eliminate

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altogether."

Dr. Buman suggested removing the financial aspect from the question as attendees likely do not have a concept of conference costs. Ms. Dean added that perhaps the question could be asked in reverse, asking attendees what they valued the most noting it is possible they are unaware of which aspects of the conference they do not like since they likely opted to not attend.

Next Conference Call
Date: Tuesday, January 17, 2017
Time: 12:00 PM PT; 1:00PM MT; 2:00 PM CT; 3:00 PM ET
Dial in: 1.800.377.8846
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