Date: Wednesday, September 23, 2015
Time: 1:00 PM PT; 2:00 PM MT; 3:00 PM CT; 4:00 PM ET

Dial in: 1.800.377.8846
Pass Code: 37484465#

In Attendance
Kathleen Wolin, ScD, Chair
David X. Marquez, PhD, Co-Chair
Lila J. Rutten, PhD, MPH, Past Chair
Molly L. Greaney, PhD
Kristi D. Graves, PhD
Diane M. Santa-Maria, DrPH, MSN, RN
Elissa Jelalian, PhD
Reginald Tucker-Seeley, ScD
Courtney J. Peasant, PhD, MS

Staff
Amy Stone
Johanna Moss

Unable/not asked to attend
Marian L. Fitzgibbon, PhD, President
Christopher N. Sciamanna, MD, MPH
Erin Trimmer, staff

1. Review Abstract Submission Update
The committee reviewed abstract submission information, highlighting the increase in symposia submissions. Dr. Wolin asked for any feedback members have received regarding the abstract submission process, and Dr. Graves shared that several colleagues had not expected that securing co-author information would be as difficult and time-consuming as it was.

2. Courses
After discussing two somewhat similar course submissions, Advanced Design and Conduct of Randomized Behavioral Clinical Trials submitted by Peter Kaufmann and Introduction to the multiphase optimization strategy (MOST) for building more effective, efficient, economical, and scalable behavioral and bio-behavioral interventions submitted by Linda Collins on behalf of the OBI SIG, committee members noted that the latter course would likely build on the first course and recommended scheduling Dr. Kaufmann’s course in the morning and requesting that Dr. Collins allow her course to be scheduled in the afternoon. (She had asked for a morning slot.)

3. Seminars:
Members discussed concerns over enrollment in two sessions, Role of Tai Chi on Chronic Musculoskeletal Pain and Central Sensitization’s Role in Chronic Illness. The committee requested that notice of seminar acceptance for these sessions should also caution submitters that the subject matter might not draw sufficient number of attendees, in which case the seminars would be canceled and any expenses incurred toward planning (e.g., air fare) are not reimbursable. Ms. Stone noted that while cancellation language is always included in the acceptance notifications, she appreciated hearing that specificity regarding non-reimbursement of expenses would be of benefit to the submitters and to SBM. She also noted that the notices encourage submitters to market their own offerings. The committee recommended that staff design a template all presenters could use for marketing purposes.
Dr. Graves noted that pending results from a SIG survey, she might be asking some SIGs to combine their sessions, so as to maximize attendance; she asked if there were time for her to do this and Ms. Stone said there is time.

4. Other updates
Dr. Wolin noted that a recent USPSTF release on E-cigarettes is timely in that one of the 2016 annual meeting sessions will present E-cigarette research.

Catherine M. Alfano, PhD, who will present a master lecture at the 2016 SBM annual meeting, has been elected as the cancer SIG co-chair.

Next Conference Call
October 28, 2015
Time: 1:00 PM PT; 2:00PM MT; 3:00 PM CT; 4:00 PM ET
Dial in: 1.800.377.8846
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