

Society of Behavioral Medicine
37th Annual Meeting & Scientific Sessions
Washington DC– March 30-April 2, 2016
Program Committee Conference Call

Date: Tuesday, July 14, 2015
Time: 12:00 PM PT; 1:00 PM MT; 2:00 PM CT; 3:00 PM ET
Dial in: 1.800.377.8846
Pass Code: 37484465#

In Attendance

Kathleen Wolin, ScD, Chair
David X. Marquez, PhD, Co-Chair

Staff

Amy Stone
Erin Trimmer
Johanna Moss

Unable/not asked to attend

Marian L. Fitzgibbon, PhD, President
Lila J. Rutten, PhD, MPH, Past Chair
Diane M. Santa-Maria, DrPH, MSN, RN
Courtney J. Peasant, PhD, MS
Molly L. Greaney, PhD
Christopher N. Sciamanna, MD, MPH
Elissa Jelalian, PhD
Reginald Tucker-Seeley, ScD
Kristi D. Graves, PhD

1. Introduce Johanna Moss, SBM Program Manager

Erin introduced Johanna Moss, the newest member of the EDI/SBM team. Johanna will be responsible for the continuing education aspect of the annual meeting.

2. Approved minutes from the calls on Wednesday, June 24 and Tuesday, June 30

Dr. Wolin motioned to approve the minutes, Dr. Marquez seconded the motion.

3. Finalized and approved the Practice Gaps/Learning Objectives for the 2016 Annual Meeting

Dr. Wolin moved to approve the practice gaps and learning objectives and Dr. Marquez seconded. The only addition suggested by Dr. Rutten is to include explicit tie to behavioral medicine in the titles of #5 and #8. The last remaining section of the practice gaps are to identify references for Practice Gap 7 “Health Policy and Health in All Policies – Their Influences on Health Behavior,” Ms. Stone suggested using the 2015 Annual Meeting survey results as well as expert opinion (program committee). Dr. Wolin will be sending the finalized practice gaps/learning objectives to Marian Fitzgibbon, PhD, Joanna Buscemi, PhD and Paul Estabrooks, PhD for review.

4. Review Seminar/Course Pricing

Staff provided a breakdown of the 2015 Annual Meeting Seminar/Course pricing for the committee to review and offered a brief description of the difference between seminars and courses. Seminars are submitted via Cadmium and peer-reviewed. Courses are submitted via session proposal form and reviewed by the program committee. Both are considered pre-conference, held on the Wednesday prior to the meeting and there is an additional fee to attend. There has not been an increase in seminar/course fees since the 2010 Annual Meeting. Dr. Wolin suggested increasing the course fees to match the seminar fees and then increasing both by \$5.00. Dr. Marquez agreed but mentioned that it would be difficult to increase student fees. Ms. Stone informed the committee that their recommendation would be brought to the Secretary Treasurer for review prior to the board call on Wednesday, July 29.

5. Determine Dates of the 2016 Program Planning Meeting

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Staff informed the committee that based on the 2016 Annual Meeting submission timeline, the meeting will need to be held on either the week of October 12 or October 19. For the 2015 program planning meeting, the committee arrived on Wednesday and met Thursday all day with a half day on Friday. Dr. Rutten indicated prior to the call she was available either week. Dr. Wolin and Dr. Marquez determined that the week on October 19 worked best, specifically October 21st and 22nd.

Next Conference Call

Date: Wednesday, July 22, 2015

Time: 1:00 PM PT; 2:00 PM MT; 3:00 PM CT; 4:00 PM ET

Dial in: 1.800.377.8846

Pass Code: 37484465#