



42nd Annual Meeting & Scientific Sessions 2021 Program Committee Conference Call

Date: Thursday, July 9, 2020

Time: 3pm ET/2pm CT/1pm MT/12pm PT

In Attendance

Dori Steinberg, PhD (Chair)

Ellen Beckjord, PhD (Co-Chair)

L. Alison Phillips, PhD (Past Chair)

Monica Baskin, PhD (President)

Staff

Lindsay Bullock (Executive Director)

Angela Burant (Meetings Manager)

Rachel Mizar (Senior Meetings Manager)

1. Minutes Approval

Dr. Steinberg moved to approve the minutes. Dr. Phillips second the minutes. The minutes were approved.

2. Session Length Discussion

Dr. Steinberg discussed what UConn did in their virtual conference this past spring. They did 1-minute video posters, which was a fun way to engage attendees. The committee discussed having student volunteers help with moderating presentations to get a reduced registration fee. Student volunteers could help with social media still to get a discount in registration. The committee discussed the different types of conference schedules that could be offered. The committee did not decide on which schedule they like best yet, but they decided on how long each session should be. The virtual conference will have some recorded sessions along with live sessions for the bigger sessions like keynotes and master lectures. The keynotes, master lectures, symposium, panel discussion, and debates will all be 60 minutes long.

3. Research Talks Discussion

Research Talks will be Ignite Talks, Papers, and Posters. There will be two options to pick from of having a 2-minute talk or a 10-minute talk. 10-minute talks are more in-depth research talks. Dr. Phillips suggested calling the posters research spotlights since they will be a video instead of a paper poster. The research spotlights sound more engaging as well. 2-minute research spotlights are to give a shorter pitch of your topic and yourself. We will give the option for people to be considered for the 2-minute talk if they are not selected for the 10-minute talk. Dr. Baskin suggested that SBM has a webinar on how to give a short 2-minute pitch and give examples of how to create the talk. Student volunteers could assist with the tech support roles of helping people get their videos together.

4. SIG Offering Discussion

We need to know what we are offering SIGs now before we can open the abstract submission system, but we don't need to know the exact number of spots yet. Ms. Bullock talked with Mr. Schmidt about the SIGs, and the SIG chairs would want to know the general time of day their sessions would occur at such as mid-day or evening meetings. The agenda of the meeting would be different for a mid-day meeting versus an evening meeting. An evening time would be a social event and a mid-day meeting would be a business meeting. SIGs will have to submit through the abstract platform so that we can get all the information we need from them upfront. SIGs can submit a meeting request with their preference for mid-day, end of day, or either option. The submission type will be SIG Business Meeting. More people would participate and pay for registration fees if there are a lot of events offered on the conference platform instead of for free outside of the platform. Dr. Baskin suggested setting times aside for multiple days during the week to do SIG honors of giving out awards. The sessions could combine SIGs into an hour time with maybe 3-4 SIGS allowing 10-15 minutes for each SIG to give updates and give out awards. The SIG business meeting could still happen on the shoulders of the meeting and still have set time for SIGs to do awards and give updates.



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Next Program Committee Conference Call

July 16, 2 pm CT

Large Committee Call