

SOCIETY *of* BEHAVIORAL MEDICINE

Better Health Through Behavior Change

ETCD Council Draft Minutes

Date: Wednesday, February 11, 2015

Time: 11:00 a.m. PT/12:00 p.m. MT/1:00 p.m. CT/2:00 p.m. ET

Dial In: 1 (800) 377-8846

Pass Code: 43606000#

In Attendance

Nicole Zarrett, PhD (Chair)

Amy Huebschmann, MD

Patricia Lee, PhD

Valerie Myers, PhD

Lori Pbert, PhD

Regrets

Jamie Bodenlos, PhD

Margaret Clayton, PhD

Vicki DiLillo, PhD

Georita Marie Frierson, PhD

Karen Oliver, PhD

Jennifer Reese, PhD

Barbara Stetson, PhD

Staff

Erica Linc

Outreach to fellows for 2015 Annual Meeting events

The ETCD Council social networking event "Meet the Professors: SBM Fellow Office Hours for Social Networking" is scheduled for Friday, April 24, from 3:15 p.m. to 4:45 p.m. Since there are a limited number of volunteer slots for the social networking event, it was decided by consensus that council members would reach out to individual fellows to ask for their participation prior to sending out a message to the larger group requesting volunteers for poster mentoring.

Action items:

1. Dr. Zarrett asked council members to check their past emails to see if they could find any that were sent to fellows in previous years.
2. Dr. Huebschmann was asked to take the lead on drafting message that explains what the social networking event would entail and send it to the other members of the council for feedback.
3. Ms. Linc will send out the spreadsheet of fellows again so that matches between ETCD Council members and fellows could be determined and solidified.

Review of details for social networking session

Dr. Huebschmann led the second half of the call to discuss the verbiage for the personal message inviting fellows to participate in the social networking event, and strategies to ensure there is good attendance.

Action items:

1. Dr. Huebschmann will send out a first draft of the email template to members of the council for review and feedback.
2. Ms. Linc will look into an RSVP option for event to ensure that there is good attendance.

Next call:

Wednesday, March 11, 2015 at 11:00 am PT/12:00 am MT/1:00 pm CT/2:00 pm ET