

SOCIETY *of* BEHAVIORAL MEDICINE

Better Health Through Behavior Change

ETCD Council Conference Call MINUTES

Tuesday, February 13, 2018

11 a.m. PT/12 p.m. MT/1 p.m. CT/2 p.m. ET

Call in number: 1-800-377-8846 Access Code: 38206000#

In Attendance

Amy Huebschmann, MD (chair)
Lori Pbert, PhD
Vicki DiLillo, PhD
Andrea Kozak, PhD
Anne Hahn (staff)

Regrets

Nicole Zarrett, PhD
Georita Frierson, PhD
Jamie Bodenlos, PhD
Barbara Stetson, PhD
Valerie Myers, PhD
Karen Oliver, PhD
Lindsay Bullock (staff)

Welcome

Amy welcomed the council members.

Welcome Andrea Kozak

Amy welcomed Andrea to her new full council member role. Thanks for all your help this past year in communicating with the SIGs, we look forward to continuing to work with you!

ETCD Liaison roles to SIG Council and Student SIG

Andrea has served as SIG Council liaison. Morgan Lee has contacted Amy, but she is not currently on SIG chair. It may be beneficial to have her serve as Student SIG liaison.

If we are using the hub adequately, do we still need a SIG liaison? Or is it just the critical period leading up to the meeting that we need someone reminding people and prompting them to collaborate?

Andrea fully supports Morgan as a liaison in an advisory role. Andrea's work was focused on AM submissions and she could continue to do so in her role as hub "admin." The ETCD will not appoint a new SIG Council liaison at this point. Anne and Andrea will make sure hub is functioning correctly. Andrea will talk to SIG Council on next council call.

Coordinate with SIG Council on how best to have SIGs use the hub to promote it. Amy will want to make sure to connect with Brian Gonzalez, new SIG Council chair.

Updates/Needs for AM18?

All ETCD Council sessions are coming along well.

Amy and Lori gave the group an update on the Meet the Consultants session. The SBM Consultants that are able to attend have been determined and asked which career development topics they would be interested in. The attendee invitation was sent to SIG chairs who then distributed to their listservs. The current count for attendees is 35.

Nine Consultants are Amy posed the question of whether the group thought they should ask consultants to add another person to their table or put nine attendees at each table. Lori recommended asking the Consultants to add a more junior person to act as a consultant at their table. This could be especially useful since the more junior person is living or recently lived the issues being discussed.

Next steps:

- Anne will work to assign the nine consultants to a topic based on their preferences and then match attendees to a table. She will follow up with session organizers, Amy, Lori, and Nicole, Monday afternoon. From there, Amy will reach back out to Consultants to confirm their topic and ask them to add an additional person to help advise their table.
- Any other session organizers who need help with their sessions reach out to Amy and Anne.

Poster Mentoring Program Update

Mentor/mentee matches have been made and most have been confirmed. There are 12 mentees that were not matched due to lack of mentors. Amy and Andrea offered to help with mentoring Friday night, as six of the unmatched mentees are during that session.

Next steps:

- Anne will reach out to council members to see if they are able to mentor a couple of mentees during one of the sessions. If not, the council will move forward with reaching out to additional possible mentors to provide matches for the mentees.

Next call: TBD in May