

Monday, September 9th, 12pm EST / 11am CST

Reminder on DHC Goal

DHC is meant to be visionary in imagining what the digital health field will look like in the next 5 years and practical in preparing and it's membership to be at the forefront of the field.

DHC Folder 2019-2020:

https://drive.google.com/open?id=18ztlFLFSkm0f_kPHPB6D6RJ13j20DBqG

2019-2020:

https://drive.google.com/open?id=18ztlFLFSkm0f_kPHPB6D6RJ13j20DBqG

Attendees: Heather Cole-Lewis, Danielle Jake-Schoffman, Madalina Sucala, Cynthia Castro Sweet, Dani Arigo, Manal Baqer, Eric Hekler, Camille Nebeker, Emily Lattie, SBM Staff- Angela Burant and Lindsay Bullock, Carly Goldstein

MEETING NOTES

- General Updates
 - NONE
- Review of August meeting minutes
https://docs.google.com/document/d/1jMzuxGIMJIJ4ePcMT-ZJNF_HcDL0l0whtxRARI6xLvU/edit
- Subcommittee updates. Tell us your team goals for the year!
https://docs.google.com/document/d/1e-xw7ZRei3zFtEoe8zfoiw_ealEhPnUK7oFsGT1dY5E/edit
ACTION Subcommittee leads: Add feasible and specific goals for the year to the document.
 - Industry Working Group (led by Cynthia Castro Sweet)
 - Speed Networking set for Annual Mtng - Saturday Morning 8am
 - Industry/training program pre-conference workshop proposal - getting trainees industry ready; the theme is to help to close the gaps for trainees/faculty/training programs in programmatic efforts to prep people for private sector/industry career paths
 - **ACTION:** Looking for a training program director to participate as workshop faculty **** Please send recommendations to Cynthia or Eric
 - Consultation Program Portal for Q&A on Industry questions
 - Pieces coming together; strong focus on measurement/evaluation
 - Waiting for annual meeting action to pass, will work on this in Fall/Winter
 - DHC Strategic Outputs/ Partnerships (led by Madalina Sucala)
 - Strategic outputs:
 - Digital Health Roadmap Position Paper (Madalina): Attended president's call and got both support and great ideas how to position SBM as strategically prepared to help behavior science community to contribute to DH:
 - Infrastructure (DHC, SIGs, AM)

- Training and Education (e.g., SIGs, work groups, internship opportunities)
- Networking and collaboration platforms (e.g., PCHA Alliance)
- Communicating value/strategic influence (e.g., Health policy priorities, widening access to care)
- Strategic partnerships:
 - BIT SIG (Danielle JS):
 - Closed our sponsorship requests on 9/4 as planned; have 4 pre-conference sessions, 7 symposia, 4 panels (including some that are co-sponsored by other SIGs or Councils)
 - Released a call for a new BIT SIG award to support travel to attend trainings or work on collaborations related to digital health; Application [available here](#); Deadline 9/20
 - Purpose to support travel to attend training
 - Efforts continue to prepare a proposal for SBM support of the Open Digital Health Platform; Cynthia Castro Sweet coordinating proposal to the Executive Committee with Dominika Kwasnika and Mindy McEntee. BIT SIG is shaping up a proposal for mid-October submission.
 - Link to working proposal: <https://docs.google.com/document/d/183bhvyCn7eSYAsMRaMceWk0uHiDe9Nbq6y7V5oSfmkk/edit?usp=sharing>
 - **ACTION:** For DHC to consider to support/not, please add your questions here **by Sept 16:** <https://docs.google.com/spreadsheets/d/1SDI3lvcPMAkMJMEcuCvOV-0sB-sl1Z8WvpSz6DkIM8/edit?usp=sharing>. Will discuss on Oct 14 DHC call.
 - Still figuring out council's stance but BIT SIG is working on giving a proposal to the board. Hopefully the council can give a yes to support or no by the time they submit the proposal. Goal is to have this ready by October.
 - Reminder, upcoming webinar: October 24, 2019: Informatics subcommittee - intersection of informatics and behavioral science- <https://www.sbm.org/training/webinars>
 - ETCD (Val) -- Not on the call.
 - Membership committee - orientation webinar initiative, DHC to provide input on content and include key aspects of interest for professionals working/being interested in digital health
 - Publications and Speaking Engagements (led by Danielle Blanch-Hartigan)

- Publications and Speaking Engagements yearly activity is to propose pre-conference sessions, symposia, and panels for Annual Meetings on behalf of DHC. Spreadsheet below for tracking 2020 submissions
<https://docs.google.com/spreadsheets/d/12dAmDh2uZNrts-Uwkq7rN9dQqXvL-36cJvqlb-Szsa0/edit#gid=0>
- 5-6 DHC sponsored events that will be submitted
 - Industry Speed Networking career development session
 - Digital Health: The Year in Review
 - Optimization of Physical Activity and Dietary Interventions: Practical Lessons Learned from Deploying Novel Methodologies (being revised from last year, so the title is in progress!)
 - Using Digital the Design Sprint Methodology to Iterate Tech Health Tools: Three Case Studies
 - DHC Presents: Getting our students industry-ready: A design-oriented workshop to advance programmatic training to prepare behavior science students for careers in industry
 - Dani Arigo-pre- conference workshop on texting interventions would love a co-sponsorship with BIT SIG- Heather agreed to DHC being a co-sponsor
- Publications and speaking engagements can be related to SBM representative(s) being asked to present at another conference
 - Would be happy to track and formalize a way to see where SBM members are representing SBM outside of our annual meeting at other conferences
 - Committee will figure out rules and guidelines for tracking SBM members attending other conferences as a SBM representative and providing visibility/opportunity for input and alignment to SBM executive leadership
 - **ACTION:** Camille will follow up with Danielle to have this discussion in a sub-committee meeting and make recommendations to DHC on how this should be handled.
- Discuss proposed DHC sponsored sessions. Vote on participation.
- Digital Health Year in Review (led by Emily Lattie)
 - Submitted abstract for Digital health year in review panel
- Annual SBM Meeting Support (led by Valerie Myers)
 - **ACTION:** App QC- Angela will reach out to SBM Staff to inform them that DHC is ready to support
 - The mobile app won't be ready to test until January or February.
 - SBIR invitations went out, thanks Cynthia and Valerie
 - **ACTION:** DHC members to reach out to share exhibitor prospectus with potential sponsors to invite them to sponsor the Annual Meeting
https://www.sbm.org/UserFiles/file/20_exhib-pros.pdf
 - Any additional support not in the form that your organization or another want, please just reach out to SBM staff to see if we can offer something
- Operations (led by Heather Cole-Lewis)

- DHC Presents- please add to title for all DHC sponsored submissions
 - **ACTION:** Angela will add completed abstract links to the tracker once submissions have been completed
<https://docs.google.com/spreadsheets/d/12dAmDh2uZNrts-Uwkq7rN9dQgXvL-36cJvqlb-Szsa0/edit#gid=0>
- Sub-committee Membership
 - If you can't be in 2 sub-committees, please let Heather know
- Danielle Blanch-Hartigan can't make these Monday calls with her schedule but Camille giving updates in her place
- Can add a few more council members but they have to be motivated to join and participate
 - Submit CV and short paragraph about why they want to be in DHC and have to be a current SBM member
 - Exec comm approves the member to join the council
 - First let Heather and Angela know of the person wanting to join. Then we will reach out to let them know more information about DHC
- ABSTRACTS close Thursday, September 12th at 11:59 pm EST!!!
 - Check to see if anyone needs help submitting like people in industry
- If we want to after giving updates about sub-committees, we can leave some time at the end for sharing ideas and provoking thought
 - **ACTION:** Heather & Angela will reserve time at each meeting for open discussion/free thought/provocative questions about digital health topics on the horizon
 - Example: Provocative Questions for 2021 meeting- to discuss in November
 - Angela created an October agenda with the items above.
 - Next meeting revisit Open Digital Health request- to discuss in October
 - **ACTION:** Angela add review of Open Digital Health request to the meeting summary and ask everyone to reserve time to review a few weeks before the meeting to facilitate discussion during October meeting.
 - **ACTION:** Cynthia send the final request before the next meeting so DHC can approve before the next call