Tuesday, March 10 at 12 p.m. ET

Reminder on DHC Goal

DHC is meant to be visionary in imagining what the digital health field will look like in the next 5 years and practical in preparing and it's membership to be at the forefront of the field.

DHC Folder 2019-2020:

https://drive.google.com/open?id=18ztIFLFSkm0f_kPHPB6D6RJ13j20DBqG

2019-2020:

https://drive.google.com/open?id=18ztIFLFSkm0f_kPHPB6D6RJ13j20DBqG

Attendees: Kimberly (SBM Staff), Dani Arigo, Madalina Sucala, Valerie Myers, Eric Hekler, Carly Goldstein, Manal Baqer, Heather Cole-Lewis, Cynthia Castro Sweet, Stef Goldstein, Rebecca Bartlett Ellis, Megan Oser

Meeting Minutes

- Approved February minutes
  https://docs.google.com/document/d/1nYGbbK8RX9L4--kT3InkZ2XzeMONZEXPZKrjUvwdBuQ/edit
- Announcements/Updates/Kudos
  - Coronavirus- Annual Meeting
    - Who cannot attend:
      - Heather, Madalina, (Manal: not sure, most-likely hard to attend due to country travel restrictions)
      - Others are making decisions soon
      - Val- ETCD discussion; majority of council is on restriction
        - Decided to cancel registration with risk of late registration later down the line.
    - Today is last day to cancel registration
      - To cancel send email to info@sbm.org
    - Board meeting Thursday/Friday to discuss
    - Likely will also be influenced by city of San Francisco department of public health recommendations
  - Eric gave talk at National Academy of Science with Camille N. to advocate for our work and research ethics
  - Eric and Camille and others have paper in press on precision behavior science
    - Eric will share
  - Danielle JS back from maternity leave part time!
- Subcommittee updates

- Industry Working Group (led by Cynthia Castro Sweet)
    - Final plug for Annual Meeting Speed Networking - will ask BIT SIG and Student SIG to circulate announcement to drive attendance
    - [Pre-Conference Workshop](#) "Getting Students Industry Ready" - cancelled due to super low registration
    - Adding Industry members to SBM Consultation Program - Megan and Danielle H have a draft recruitment/sign-up form
        - Help centralize consultation requests
- DHC Strategic Outputs/ Partnerships (led by Madalina Sucala)
    - Behavior Science in the Evolving World of Digital Health - Paper revisions (co-authors to expect revised manuscript shortly)
    - Pre-Conference Workshop "From Engagement to Outcomes: BSci in Digital Health" canceled due to low registration
        - **ACTION:** Madalina & Rebecca Loop in SPLC to discuss collaborations with other organizations. SPLC is developing a tool to identify partnerships and what level of collaboration they offer
        - Have a less passive approach with collaborations, be more active in discussing what we can offer and how we can partner with other organizations
    - BIT SIG (Dani Arigo)
        - 2020-2021 Liaison TBD
        - BIT SIG Elections
            - Co-Chair: Courtney Monroe, Ph.D.
            - Student Co-Chair: Kelsey Ford, MPH
            - Old co-chairs move up to chairs for the year, then rotate off
                - Danielle JS will step up as Chair for next year
        - *Outlook* submission
            - Coming out in the Spring issue-
        - **ACTION: Add to the SBM 2020 [promotion Document](#) (official BIT/DHC presentations *and* individual posters/talks/panels relevant to digital health), help us promote preconference courses**
            - Tech Madness: 4/2, 7:00-7:50 AM
                - DH Year in Review
                - DH Roadmap
            - Writing Training Grants: **http://www.sbm.org/UserFiles/file/AM20BITSIGTrainingGrantWorkshop.pdf**
                - Enough people registered, so moving forward
            - Co-Design and Pitching, with a cash prize! **http://www.sbm.org/UserFiles/file/AM20BITSIGCo-DesignWorkshop.pdf**
            - Co-sponsoring with Hopelab
            - Enough people registered, so moving forward

- ■ Multi-SIG social
  - ○ Thursday evening- details to come
  - ○ Sponsored by 3 SIGs and Hopelab
- ■ Social media
  - ○ Keep Dani informed of new publications, press releases, news articles, or if you are quoted in the press so she can share that on our Twitter (and LinkedIn)!

- ■ ETCD (Valerie Myers)
  - ● Meet the Fellows - 2 tables for careers outside of academia
    - ○ Many on travel restrictions; waiting to see how things go

- ■ SPLC (Rebecca Bartlett Ellis)
  - ● Over past months exploring function of SPLC and how we should engage with different organizations
  - ● Developed tool to evaluate partnerships
    - ○ Will pilot test with a few organizations
  - ● DHC should think more broadly and holistically about how we can connect with other organizations-- future discussion topic

- ■ Open Science Working Group (Eric Hekler)
  - ● We have developed a memo on thoughts and recommendations for SBM. This will be sent to the Board on Friday for full review.
  - ● Beyond this, related to Open Digital Health, there is a plan to translate our recommendations into a "letter of support" that clearly defines what support does and does mean from SBM. This will go forward to the board for them to decide if the SBM brand could be added to the Open Digital Health Website, with a link to what "SBM support means" via a link on their website to the letter that SBM endorsed.

- ○ Publications and Speaking Engagements (led by Danielle Blanch-Hartigan)

- ○ Digital Health Year in Review (led by Emily Lattie)
  - ■ Continue to collaborate on the presentation
  - ■ Some members have been asking if the meeting is still going to happen

- ○ Annual SBM Meeting Support (led by Valerie Myers)
  - ■ Testing of the app was completed - thank you to all who participated. No updates yet on a follow-up test.

- ○ Operations (led by Heather Cole-Lewis)
    - ■ New member proposal: Abdul Shaikh bio and statement of interest here: [Abdul Shaikh CV](#)
        - ● Sent to the board for approval- If anyone has any extreme objection, please let Heather know.
    - ■ In person DHC Meeting at the Annual Meeting: April 2nd 11:45-12:45
        - ● Its over the lunch hour, you can either bring your lunch in or eat after the meeting
        - ● Heather cannot attend
        - ● Cynthia will lead meeting; First meeting as DHC Chair
    - ■ **SURVEY!** We would like your input about the structure of the DHC
        - ● **ACTION:** **If you haven't taken the survey yet, please do so! The survey will close on 3/11/2020 TOMORROW!**
        - ● If you haven't received a link, please reach out to Kimberly at kgranada@sbm.org
        - ● Process for new members: Not necessarily a change, you can still nominate someone and it will go to the council then the board for approval. Just before or just after the Annual Meeting. In the meantime, we've been reaching out to those who are reaching a term limit or those who haven't been active on the council to see if they still want to be on the council. This is to help determine the size the council should be. We don't want to cap council membership, but the board recommends that everyone needs to be active and contributing. We also are interested in diversity.

- ● Open discussion/free thought/provocative questions about digital health topics on the horizon
    - ○ This month's discussion topic: Annual Meeting in-person back up plan
        - ■ In the event that the meeting is canceled, maybe scheduling a meeting in April? There isn't normally a meeting in the same month of the Annual Meeting
        - ■ Or scheduling a meeting in April for those who couldn't make it to the in-person meeting
        - ■ Get an idea of how many people can attend the meeting to see if we should move forward with an in-person meeting
        - ■ Utilize a virtual option if need be

- - - ■ Recommendation to SBM to consider a way to supplement loss of informal and social relationship building that happens at a typical in-person Annual Meeting with some sort of virtual option
  - ○ Future topic: Partnerships and SPLC (Rebecca Bartlett Ellis)
  - ○ Future topic: How public health threat (current Coronavirus precautions/alterations to life) could change the way we live life-- health, business, research, etc. What role can DHC play in helping SBM to prepare?
- ● Additional Topics?

Meeting Adjourned: 1:00PM